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**BROOKTRAILS TOWNSHIP**  
**COMMUNITY SERVICES DISTRICT**  
24860 BIRCH STREET, WILLITS, CA 95490  
**BOARD OF DIRECTORS MEETING AGENDA**

**Board of Directors**

President Rick Williams    Vice President Tina Tyler-O'Shea  
Director Ed Horrick    Director Ralph Santos    Director Tony Orth

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**Tuesday, November 8, 2022**  
**Regular Session – 7:00 PM to 10:30 PM\***

**TO BE HELD IN THE FIRE STATION DUE TO GENERAL ELECTION**

**\*\*Brooktrails Township will be holding the Regular Session in person with a Zoom link to participate remotely\*\***

**\*\*IMPORTANT NOTICE\*\***

To attend the meeting remotely using your internet-connected device, use this link:

<https://us02web.zoom.us/j/7794192028>.

To attend the meeting remotely using your telephone, dial **408-638-0968, 7794192028#**.

Your devices should be muted unless you are addressing the Board.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

1. The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION**

2. The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.
3. Report on closed session (as needed).

**D. MINUTES OF PREVIOUS MEETINGS**

4. The Board may approve, or amend and approve, the minutes of previous meetings:
  - a) October 25, 2022 Regular Meeting

**E. SPECIAL PRESENTATIONS – None**

**F. PUBLIC HEARINGS – None**

**G. REPORTS**

From Directors

From District Counsel

From General Manager

**H. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the agenda. The Board cannot act on new public comment items. Speakers may be limited to **three** minutes.

**I. DIRECTORS' RESPONSE TO PUBLIC COMMENTS**

(Responses will generally be brief; directors may call upon General Manager to respond. Items may be placed on a future agenda for a more in-depth response.)

**J. CONSENT CALENDAR**

5. The Board may approve all items on the Consent Calendar in one motion or move to pull separate items for individual approval.

- a) Review and approval of Accounts Payable report and authorization to issue checks on or about November 9, 2022
- b) Third Quarter Golf Course Reports

**K. AGENDA ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- 6. Consideration of Resolution 2022-05 Establishing an Agreement with the Basket Beaters Disc Golf Club for Tournament Use of the Ohl Grove Redwood Park
- 7. Introduction of Resolution 2022-06 Amending Resolutions 2019-07 and 2021-07 to Establish Rates and Fees for Water and Sewer Utility Connections and Other Services to be Adopted at a Public Hearing on December 13, 2022
- 8. Introduction of Resolution 2022-07 Establishing Rates for Solid Wastes of Willits Franchise Services to be Adopted at a Public Hearing on December 13, 2022

**L. CLOSED SESSION**

- 9. Per Government Code §54957 – Public Employee Annual Performance Evaluation: General Manager
- 10. Per Government Code §54956(d), Conference with Legal Counsel: Initiation of Litigation (One Case) [Memo: in accordance with Fowler v. City of Lafayette: The basis for this Closed Session is related to the state water code.]

**M. ADJOURNMENT**

- 11. The Board will consider a motion to adjourn.

**UPCOMING BOARD MEETINGS**

*There are no second Regular Board meetings in November or December.*  
Tuesday, December 13, 2022 – Regular Meeting – PUBLIC HEARINGS ON RATES  
Tuesday, January 10, 2023 – Regular Meeting

**UPCOMING HOLIDAYS**

Veterans Day – Friday, November 11, 2022

**Last Resolution Adopted: 2022-04**

**Last Ordinance Adopted: 164**

**IMPORTANT INFORMATION ABOUT BOARD MEETINGS:**

\*MANDATORY ADJOURNMENT. Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first. By motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

RIGHT OF APPEAL. People who are dissatisfied with decisions of the Board of Directors may have the right of review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District Board and agencies may be judicially challenged in state court.

AGENDA MATERIALS. The agendas for Board meetings contain a brief description of those items to be considered at the meetings. Agendas and materials related to an agenda item (including materials distributed to the Board after the agenda is posted) are available in the District Office, 24860 Birch Street, Willits, CA, during normal business hours (8:00 a.m.–5:00 p.m. Monday-Friday) and on the Township Website Home Page at [www.btcsd.org](http://www.btcsd.org).

AMERICANS WITH DISABILITIES ACT COMPLIANCE. The meeting room is ADA accessible. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the District Office at (707)459-2494. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

**TO BE HELD IN THE FIRE STATION DUE TO GENERAL ELECTION**

Visit us at [www.btcsd.org](http://www.btcsd.org) or on Facebook at [www.facebook.com/BrooktrailsTownship](https://www.facebook.com/BrooktrailsTownship)

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES – OCTOBER 25, 2022**

The Board of Directors of Brooktrails Township Community Services District met in regular session October 25, 2022 at 7:00 p.m. in person and remotely via <https://us02web.zoom.us/j/8828297585>.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

1. Roll call at 7:00 p.m. by President Williams showed Directors Orth, Santos, and Williams all present, with VP Tyler O’Shea an excused absence, and Director Horrick arriving two minutes later. Also present were General Manager Alaniz, Fire Chief Noyer, Counsel Neary via Zoom, Barbara O’Reardon from Willits Weekly, Supervisor John Haschak, and Joanne Cavallari from the public.

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION:**

2. There was none.
3. The Board met with Counsel regarding anticipated litigation, direction was given, no action was taken.

**D. MINUTES OF PREVIOUS MEETINGS:**

4. Director Orth moved to approve the Regular Meeting minutes of October 11, 2022; Director Santos seconded the motion. The motion to approve the minutes passed unanimously 4-0.

**E. SPECIAL PRESENTATIONS:** None

**F. PUBLIC HEARINGS:** None

**G. REPORTS:**

**From Directors:** -None

**From District Counsel:** Counsel Neary noted that the work trip that conflicted with the meeting was cancelled and is available for Zoom participation.

**From General Manager:** GM Alaniz gave an update on water supply, currently at 70% with 266 AF. Moving forward with playground plaque, once rock and plaque affixed, we will schedule small event for 6-yr anniversary and plaque ribbon cutting. Weather permitting, clarifier pad and footings completion in the next two weeks and plumbing into the system can be done late November. Originally budgeted for \$17,500 for plans and pad, with inflation changes project is about 3-4 thousand over budget. Fire Chief Noyer discussed Fire Department, still in fire season but happy to report no vegetation fires within the District this season. However, the Fire Department has been busy with the mutual aid process assisting on several fires outside the District. Wildland engine is under repair, completion scheduled within a week. Burning of Dam faces completed the last week, Cal Fire issued a burn permit with little to no public complaints. Wrapping up a Fuels Management Grant from 2018 by end of the year.

**H. PUBLIC COMMENTS:** Joanne Cavallari commented her gratitude for the Dogwood clean up. Clarified the next Board meeting, November 8<sup>th</sup> is also election day. Joanne also asked about Terry Krieg consultation fees. Supervisor Haschak also commented on the Dogwood Clean up and road closure completed today.

**I. DIRECTORS’ RESPONSE TO PUBLIC COMMENT:** GM Alaniz responded to Mrs. Cavallari that the next meeting will be held in the Fire Department to accommodate elections. GM informed Mrs. Cavallari that Mr. Krieg is a finance consultant and she would be willing to meet with Cavallari and discuss his work. The Board echoed Supervisor Haschak’s appreciation to the County and all volunteer time spent on the clean up and closure of the Dogwoods.

**J. CONSENT CALENDAR**

5. President Williams called for the motion to approve the Consent Calendar. Director Horrick moved to approve the Consent Calendar; Director Santos seconded the motion. The motion to approve the Consent Calendar passed unanimously 4-0.

**K. AGENDA ITEMS FOR DISCUSSION AND POSSIBLE ACTION-**

**6. Discussion on Assembly Bills 2449 and 361 Rules for Holding Remote or Hybrid Board Meetings:**

Directors discussed the changes to holding remote or hybrid meetings. No action was taken.

**7. Consideration of Calendar Year 2023 Board and Holiday Schedules:** Director Orth moved to approve the 2023 Board and Holiday Schedules; Director Horrick seconded the motion. The motion to approve the schedules passed unanimously 4-0.

**L. CLOSED SESSION -None**

**M. ADJOURNMENT**

8. Director Horrick moved to adjourn the regular meeting at 7:33 p.m.

ATTEST:

\_\_\_\_\_  
R. Richard Williams, President

\_\_\_\_\_  
Tamara Alaniz, Secretary

Vendor	Service/Product	Checks Inv Amt	EFT Inv Amt	Inv Date	ADMIN Fund 120	WATER Fund 220	SEWER Fund 320	FIRE Fund 420
ACWA/JPIA	Group Health Ins	\$ 21,538.96		11/01/22	\$ 6,416.65	\$ 4,254.49	\$ 5,952.91	\$ 4,914.91
Advanced Security (SR)	Security Admin/Plant-Qrty	213.00		11/02/22	106.50	106.50		
Alpha Analytical Lab	Water analysis	240.00		11/04/22		240.00		
Alpha Analytical Lab	Water analysis	940.00		11/04/22		940.00		
Aramark	Shop towels/mats		110.50	10/20/22		55.25	55.25	
Badger Meter	Cell Meters	167.32		10/28/22			167.32	
BNY Mellon	Bonds Series 2021	42,187.50		11/07/22	42,187.50			
CA Dept of Forestry/Fire Protect'n	Parlin crew	6,858.60		11/02/22				6,858.60
Caselle, Inc	Contract support & Maintenance	1,956.00		11/01/22	195.60	782.40	782.40	195.60
Comcast-acct xx10142	FD-Internet		225.69	10/25/22				225.69
Comcast-acct xx20289	ADMIN-Internet		200.55	10/27/22	200.55			
Computer Works of Ukiah	IT support	235.16		10/31/22	117.58			117.58
Gorman Rupp Co, The	Primrose Sewer Lift Station	107,085.36		10/31/22			107,085.36	
Edward Horrick	Director Fees-OCT	200.00		10/31/22	200.00			
Eureka Oxygen	Fire Extinguishers	467.64		10/21/22	132.20	173.44	68.00	94.00
Life-Assist, Inc	Bandage	49.95		10/27/22				49.95
Little Lake Auto Parts	See Worksheet	294.90		10/31/22		108.81	108.81	77.28
Scott Mattson	Staywell-dental	810.00		10/31/22		405.00	405.00	
Mendo Lake Garage Door Co	FD replace CPI Board	270.00		09/26/22				270.00
Mendo Mill & Lumber	See Worksheet	769.52		10/31/22	117.79	170.03		481.70
Neary and O'Brien	OCT-Matters, NOV- Retainer	2,472.50		10/31/22	2,472.50			
Nick Barbieri Trucking LLC	Diesel	729.92		10/27/22	14.60	222.63	222.63	270.06
Nick Barbieri Trucking LLC	Gas	522.90		10/31/22	10.46	159.48	159.48	193.48
Tony Orth	Director Fees-OCT	200.00		10/31/22	200.00			
Pacific Telemngmt Services	Township Complex Pay phone	50.00		10/27/22	50.00			
Rainbow Agricultural Services	Berkley pump, shaft, gasket	9,149.86		10/05/22		9,149.86		
Ralph Santos	Director Fees-OCT	200.00		10/31/22	200.00			
Silva Septic Inc	Golf Shop, L Emily	728.16		10/27/22	728.16			
Staples	Floor mat		52.31	10/15/22	52.31			
Tri-Cities Answering Service	Answering Service	176.20		10/31/22		88.10	88.10	
Tina Tyler-O'Shea	Director Fees-OCT	100.00		10/31/22	100.00			
UMPQUA Bank	See Worksheet		3,002.25	10/31/22	152.49	234.80	234.80	2,380.16
USA Bluebook	Magnete locator	977.07		10/21/22		977.07		
Rick Williams	Director Fees-OCT	200.00		10/31/22	200.00			
Xerox	Admin Copier Leasing	413.36		10/31/22	413.36			
Xerox	FD Copier Leasing	39.58		10/31/22				39.58
<b>Total Cks:</b>	<b>TOTALS</b>	<b>\$ 200,243.46</b>	<b>\$ 3,591.30</b>		<b>\$ 54,268.25</b>	<b>\$ 18,067.86</b>	<b>\$ 115,330.06</b>	<b>\$ 16,168.59</b>
	<b>Aggregate Total</b>	<b>\$203,834.76</b>						

Added to Preliminary Report

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
General Manager

Summary JULY 2022			
2022 JULY REGISTRATION SHEET			
Type	Amount	Cost	Total
Adult 18 Golf	28	\$22.00	\$616.00
Adult 9 Golf	205	\$17.00	\$3,485.00
Adult Add'l 9 Holes	1	\$5.00	\$5.00
18 Holes w/card \$7	5	\$7.00	\$35.00
Adult 9 Twilight	105	\$15.00	\$1,575.00
Youth 9 Golf		\$12.00	\$0.00
Youth 18 Golf	15	\$10.00	\$150.00
Adult 18 Disc	249	\$12.00	\$2,988.00
Adult Disc w/card	5	\$7.00	\$35.00
Adult 18 Disc Twilight		\$10.00	\$0.00
Youth 18 Disc	3	\$7.00	\$21.00
Thursday Scramble		\$12.00	\$0.00
Passes	44	\$0.00	\$0.00
Willits High School	2	\$0.00	\$0.00
Walkers	32	\$1.00	\$32.00
High School Tournament		\$7.00	\$0.00
		<b>Total Fees</b>	<b>\$8,942.00</b>
<b>Member Information</b>			
Ball	293		
Disc	82		
<b>Total Players</b>	<b>1069</b>	<b>Annuals</b>	<b>\$ -</b>

Summary AUGUST 2022			
2022 AUGUST REGISTRATION SHEET			
Type	Amount	Cost	Total
Adult 18 Golf	36	\$22.00	\$792.00
Adult 9 Golf	234	\$17.00	\$3,978.00
Adult Add'l 9 Holes	10	\$5.00	\$50.00
DAY PASS	7	\$20.00	\$140.00
DISC WEEKENDS	107	\$15.00	\$1,605.00
Youth 9 Golf	13	\$7.00	\$91.00
Youth 18 Golf	32	\$10.00	\$320.00
Adult 18 Disc	180	\$13.00	\$2,340.00
Adult Disc w/card	0	\$7.00	\$0.00
Adult 18 Disc Twilight	0	\$10.00	\$0.00
Youth 18 Disc	0	\$7.00	\$0.00
Thursday Scramble	0	\$12.00	\$0.00
Passes	45	\$0.00	\$0.00
Willits High School	0	\$0.00	\$0.00
Walkers	47	\$1.00	\$47.00
High School Tournament	0	\$7.00	\$0.00
		<b>Total Fees</b>	<b>\$9,363.00</b>
<b>Member Information</b>			
Ball	+		
Disc	84		
<b>Total Players</b>	<b>1047</b>	<b>Annuals</b>	<b>\$ -</b>

Summary SEPTEMBER 2022			
Type	Amount	Cost	Total
Adult 18 Golf	20	\$22.00	\$440.00
Adult 9 Golf	158	\$17.00	\$2,686.00
Adult Add'l 9 Holes	2	\$5.00	\$10.00
18 Holes w/card \$7	0	\$7.00	\$0.00
Adult 9 Twilight	0	\$15.00	\$0.00
Youth 9 Golf	0	\$12.00	\$0.00
Youth 18 Golf	26	\$10.00	\$260.00
Adult 18 Disc	181	\$12.00	\$2,172.00
Adult Disc w/card	5	\$7.00	\$35.00
Adult 18 Disc Twilight	8	\$10.00	\$80.00
Youth 18 Disc	1	\$7.00	\$7.00
Thursday Scramble	0	\$12.00	\$0.00
Passes	0	\$0.00	\$0.00
Willits High School	0	\$0.00	\$0.00
Walkers	4	\$1.00	\$4.00
High School Tournament	0	\$7.00	\$0.00
		<b>Total Fees</b>	<b>\$5,694.00</b>
<b>Member Information</b>			
Ball	2		
Disc	4		
<b>Total Players</b>	<b>411</b>	<b>Annuals</b>	<b>\$ -</b>





# BROOKTRAILS TOWNSHIP

COMMUNITY SERVICES DISTRICT

24860 Birch Street  
Willits, California 95490  
Phone: 707-459-2494  
Fax: 707-459-0358  
btcsd@btcsd.org

Board Meeting  
Agenda Item K-6

DATE: November 8, 2022  
TO: Board of Directors  
FROM: Tamara Alaniz  
RE: Consideration of Resolution 2022-05 Establishing an Agreement with the Basket Beaters Disc Golf Club for Tournament Use of the Ohi Grove Redwood Park

## **BACKGROUND**

The Basket Beaters Disc Golf Club (Club) holds disc golf tournaments that extend outside of the golf course into the Ohi Grove Redwood Park. This resolution is establishing a simple agreement between the District and the Club to memorialize an exchange of park maintenance work done by the Club in preparation of its tournaments for the park rental fees.

## **DISCUSSION**

Staff coordinated with Joseph Haggard to establish basic terms that recognize the avoided cost to the District for maintenance work done in the park by Club members prior to and following their tournaments. Establishing this agreement by resolution will leave a written record of the agreement for future staff and Board reference.

Based on estimates of task times and actual avoided costs to District staff resources, a fair and reasonable exchange has been proposed in the resolution. No end date has been proposed, as the longevity of the agreement is unknown. However, it is not transferable and other future proposals of this sort would require their own consideration by the Board. The Club has agreed to provide copies of its insurance coverage prior to the next tournament and to file current copies of the insurance documents with the District annually and as appropriate.

## **RECOMMENDED ACTION**

Move to approve Resolution 2022-05 establishing this agreement for tournament use of the Ohi Grove Redwood Park by the Basket Beaters Disc Golf Club.

## **ATTACHMENTS**

Resolution 2022-05

## RESOLUTION 2022-05

### A Resolution of The Brooktrails Township Community Services District Board of Directors Establishing an Agreement with the Basket Beaters Disc Golf Club for Tournament Use of the Ohl Grove Redwood Park

**WHEREAS**, this resolution constitutes an Agreement between the Brooktrails Township Community Services District (District) and the Basket Beaters Disc Golf Club (Club);

**WHEREAS**, the Club reserves the site for disc golf tournaments and extends their play into the Ohl Grove Redwood Park;

**WHEREAS**, cleaning and landscaping work in the Ohl Grove Redwood Park may be completed by the Club prior to and following its tournaments, resulting in an avoided cost to District staff and resources;

**WHEREAS**, in lieu of payment of the Ohl Grove Redwood Park rental fee of \$250 for weekend-long or \$125 for one-day, extended play disc golf tournaments, the Club agrees to conduct work of cleaning and landscaping duties as identified below before and after its disc golf tournaments; and,

**WHEREAS**, in lieu credit for the Ohl Grove Redwood Park rental fee does not remove the requirement for the Club to provide insurance certification in accordance with District policies.

**NOW THEREFORE BE IT RESOLVED**, that before tournaments, the Club will prepare trash receptacles, remove dead and downed plant debris from in and around the playing area throughout the park, and mow areas around the baskets. After tournaments, the Club will pick up trash, empty trash receptacles, and ensure that the park grounds are left in their original condition. This work compares as less than or equal to five (5) hours of avoided labor costs to the District, or a maximum of \$175.

**ADOPTED** this 8<sup>th</sup> day of November 2022, at a regular meeting of the Board of Directors of the Brooktrails Township Community Services District by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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R. Richard Williams, Board President

ATTEST:

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Tamara Alaniz, Secretary to the Board



# BROOKTRAILS TOWNSHIP

COMMUNITY SERVICES DISTRICT

24860 Birch Street

Willits, California 95490

Phone: 707-459-2494

Fax: 707-459-0358

btcspd@btcspd.org

Board Meeting  
Agenda Item K-7

DATE: November 8, 2022  
TO: Board of Directors  
FROM: Tamara Alaniz  
RE: Introduction of Resolution 2022-06 Amending Resolutions 2019-07 and 2021-07 to Establish Rates and Fees for Water and Sewer Utility Connections and Other Services to be Adopted at a Public Hearing on December 13, 2022

## **BACKGROUND**

In 2019, the District Board of Directors approved the current base rates for water and sewer. In 2021, the Board approved a small increase in the volumetric water rate that is currently in effect. The 2022-23 Annual Budget showed a \$6,106 deficit in the water revenues and a \$139,129.95 deficit in the sewer revenues. These differences were discussed at the time of adoption to be considered later in Fiscal Year 2022-23 and inflationary pressures have increased significantly in the meantime. Staff has developed proposed utility rates for 2023 based on the budgeted expenses for the remainder of the fiscal year and to help ensure sufficient utility revenues in Fiscal Year 2023-24.

The golf rates (green fees) have been static since June 2018 and the current operators have not requested increases to the green fees or annual membership cost in those four and half years. The proposed increases are designed to offset cost increases over the last five years, meet inflationary demands and to adjust rates accordingly.

This item is to introduce the resolution to establish utility and golf rates prior to the Public Hearing on December 13, 2022.

## **DISCUSSION**

### Utilities Department Rates

The budgeted difference in revenues and expenses has been manageable during the first few months of the current fiscal year. However, with a small increase to the base rates and volumetric rate in January 2023, revenues will be back on track with expenses. This will help avoid large, more impactful rate increases to utility customers later in the year. The adopted budget rate tables are attached with highlighted deficit information illustrating why the increases to water and sewer base rates are being proposed.

A 2.467% increase to the water base rate (\$60.00 to \$61.50 per month) will provide revenues to meet Water Division expenses through Fiscal Year 2023-24. There are significant increases to the cost of treatment due to inflationary pressures, energy and fuel cost spikes, supply shortages and chemical availability. These impacts necessitate an 8.714% increase (from \$0.03394 to \$0.03718 per cubic foot) to the water use rate, the largest percentage increase proposed, to cover water treatment expenses. This increase still retains the volumetric rate at less than one half of one cent per gallon, or \$45 for the maximum 9,000 gallon monthly usage.

In the Sewer Division, capital expenses have been about 9% higher than expected with capital reserves available to offset their impacts to the zero-based budget. However, delays in manufacture and shipping of capital project components have not made it necessary to yet access reserve account funds. A 2.23% increase (\$75 to \$76.67 per month) to the sewer base rate beginning in January will make the use of reserves unnecessary for cash funding capital projects through 2023.

#### Parks and Recreation Department Rates – Golf Rates/Green Fees

In four and half years, there have been considerable increases to costs for running the golf course business. Although the District owns the golf course and supports it through the Parks and Recreation Division, green fees and annual membership rates need to be increased to support the golf course operator, maintenance costs and a July 2023 capital reserve contribution.

After meeting with the golf course operator, a minor increase of \$3 to daily green fees for both ball and disc golf is proposed. Annual memberships are increasing by \$100 and the creation of a new fair weather membership from May to October is proposed for \$500. Finally, adopting a new senior annual membership of \$650/450 will help establish an affordable and marketable senior rate.

#### Rate Adoption Timing

Staff is proposing to make the utility rates effective January 2023 as a way to minimize immediate impacts from increased volumetric rates on customers during a season of lower water usage.

Notification was circulated to every ratepayer in October with a December 13, 2022 date for the Public Hearings and a January 1, 2023 effective date for newly adopted rates. However, the Board may also determine that rates should be made effective on another date.

#### **RECOMMENDED ACTION**

Move this resolution forward to Public Hearing on December 13, 2022. Following the Public Hearing, the Board will consider Resolution 2022-06 establishing rates to be effective January 1, 2023.

**ATTACHMENTS**

Resolution 2022-06

2022-23 Annual Budget Excerpt: Water Rate Budget Table

2022-23 Annual Budget Excerpt: Sewer Rate Budget Table

Resolution 2019-07

Resolution 2021-07

Customer Mailer – Public Hearing Notice

## Resolution 2022-06

### A Resolution of the Board of Directors of Brooktrails Township Community Services District Amending Resolutions 2019-07 and 2021-07 to Establish Rates and Fees for Water and Sewer Utility Connections and Other Services

**WHEREAS**, Section 61115 of the Government Code provides for the establishment of rates and charges for services provided by community services districts;

**WHEREAS**, the public hearing was duly advertised and held on December 13, 2022;

**WHEREAS**, the approval of rates herein is exempt from the California Environmental Quality Act "CEQA" pursuant to Public Resources Code §21080. This is because the Annual Budget and other information adopted by the Board of Directors, establishes that the proposed rates are for the purpose of meeting operating expenses, including employee wage rates and benefits, purchasing or leasing supplies, equipment, or materials, meeting financial reserve needs and requirements, servicing debt, and obtaining funds for capital projects necessary to maintain service within existing service areas;

**WHEREAS**, the Board of Directors specifically finds that the rates and fees set forth herein do not exceed the estimated reasonable cost for providing the services to which they are assigned, and have not generated funds in excess of operating costs, reserve limits and anticipated capital expenditures, and those new rates contained herein are designed to offset specific budgeted expenses; and,

**WHEREAS**, with specific regard to costs for sewer services, the District remains contractually obligated to pay 36% percentage of the debt for City of Willits sewer plant state-mandated capital construction, along with agreed upon monthly payment amounts for annual operating costs of the sewer plant.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Brooktrails Township Community Services District that:

Effective January 1, 2023, Resolution Nos. 2019-07 and 2021-07 are amended and the following shall be the Rates and Fees for water and sewer utility connections and services:

**1. Water Service Connection Fees.**

The connection fee for each single family residence water service connection (typical 5/8" or 3/4" meter) as provided in Section 2-210 of the Brooktrails Utilities Code shall be \$11,697.00. For meter sizes larger than 3/4" and commercial meters, calculations from the 2009 Oscar Larson connection fee study for larger meter sizes will be consulted as a guideline, and the connection fee will be individually established by the Board on a case-by-case basis.

**2. Sewer Service Connection Fees.**

(a) Residential Uses. The connection fee for each single family residence sewer service connection as provided in Section 3-707 of the Brooktrails Utilities Code shall be \$12,014.00.

(b) Commercial, Industrial and Public Uses. The connection fee for commercial, industrial and public agency users shall be set for each such user by the Board of Directors on a case-by-case basis based upon projected sewage flow and characteristics.

**3. Monthly Utility Service Charges.**

(a) As provided in Section 1-505 of the Brooktrails Utilities Code, the monthly water service charge for each metered water connection shall be as follows:

(I) The basic minimum service rate (base rate) shall be Sixty-one dollars and Fifty cents (\$61.50). The rate will apply to all properties connected to the water system. The reason for this rate is for the operational and capital costs associated with the water department.

(II) In addition to the basic minimum service rate each service shall be billed by volume per cubic foot of water used during the preceding billing period as determined from the meter reading. The per cubic foot charge is \$0.03718.

(b) As provided in Section 1-505 of the Brooktrails utility Code, the monthly sewer service charge for each sewer connection on a premise shall be as follows:

(I) The basic rate for sewer service (base rate) shall be the sum of Seventy-six dollars and Sixty-seven cents (\$76.67). The rate will apply to all properties connected to the sewer system. The reason for this rate is for the operational and capital costs associated with the sewer department.

(II) In addition to the basic rate, for each family residential unit on the premises and served in excess of one, the sum of Seventy-six dollars and Sixty-seven cents (\$76.67).

(III) For commercial connections, in addition to the basic rate, an amount equal to twenty-five percent (25%) of the water usage charge calculated pursuant to 3(a)(II) above.

**4. Guarantee Deposit.** The guarantee deposit as provided in Sections 1-402 and 2-805 of the Brooktrails Utilities Code shall be Fifty Dollars (\$50.00) per unit.

**5. New Account Charge.** The new account charge as provided in Section 4-406 of the Brooktrails Utilities Code shall be Twenty Dollars (\$20.00).

**6. Delinquency Notice Charge.** The charge for notice of delinquency as provided in Section 1-601 of the Brooktrails Utilities Code shall be Fifteen Dollars (\$15.00).

**7. Reinstatement of Service Charge.** The charge for reconnection of service after disconnection, as provided in Section 1-604 of the Brooktrails Utilities Code, during business hours shall be Seventy-five Dollars (\$75.00) plus any costs incurred in excess of turning on the curb stop valve because of damage to the meter or lock or because of removal of the meter or because of other actions required to assure discontinuance of service during regular working hours. After business hours, the charge for reconnection of service after disconnection of \$50.00 will apply, along with the after-hours service call charge of \$200.00 referenced below.

**8. After-hours Service Calls.** The charge for after-hours service calls by on-call staff shall be Two-hundred Dollars (\$200.00).

9. Installation of Water Service. For a new service as provided in Sections 1-501 and 1-502 of the Brooktrails Utilities Code excepting parcels assessed under the Improvement Bond Act of 1915, the charge shall be the actual cost incurred by the District to install the service and the required deposit shall be an estimate of said cost.
10. Meter Test Deposit. The meter test as provided in Section 2-506 of the Brooktrails Utilities Code shall be the sum of one-hundred and Fifty Dollars (\$150.00).
11. Backflow Prevention Device Testing Charge. The backflow device testing charge as provided in Section 2-905 of the Brooktrails Utilities Code shall be Three Dollars and Twenty-Five Cents (\$3.25) per month for each service which has a backflow prevention device requiring annual testing.
12. Private Water Tank Inspection Fee. As provided by the Utilities Code, the private water tank annual inspection fee shall be Three Dollars and Twenty-Five Cents (\$3.25) per month.
13. Returned Check Charge. For each instance when any check or other instrument of payment tendered in payment of any charges or fees herein is returned to the District unpaid, the account for which the check or other instrument was tendered will be charged Twenty-Five Dollars (\$25.00).
14. Private Sewer Lateral Inspection/Testing Charge. For inspections and testing of private sewer laterals in accordance with District Ord. 142, the owner of the property shall be charged One Hundred Dollars and No Cents (\$100.00).

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Directors of the Brooktrails Township Community Services District as follows:

**Section 1.** Effective January 1, 2023, Resolution No. 2018-10 is amended and the following rates and fees are established for green fees and annual memberships of persons 18 years and older:

<u>DAILY GREEN FEES</u>	<u>Ball Golf</u>	<u>Disc Golf</u>
9 holes/baskets	\$ 20.00	-----
18 holes/baskets	\$ 25.00	\$ 15.00
Non-Golfer	\$ 15.00	\$ 15.00

Subject to the limitations stated herein, any person(s) may purchase an annual green fee with a term beginning July 1<sup>st</sup> of each year and in lieu of paying the daily rates/green fees provided above.

<u>GREEN FEES (Annual – July 1)</u>	<u>Ball Golf</u>	<u>Disc Golf</u>
Single Membership	\$ 750.00	\$ 550.00
Couple	\$1,050.00	\$ 750.00
Family (up to five)	\$1,250.00	\$ 950.00
Each additional family member	\$ 50.00	\$ 25.00
Senior Membership	\$ 650.00	\$ 450.00
Fair Weather Membership (May-Oct)	\$ 500.00	\$ 500.00



**Section 2.** Effective January 1, 2023, Resolution No. 2018-10 is amended and the following rates and fees are established for green fees and annual memberships of persons under 18 years:

<u>GREEN FEES</u>	<u>Ball Golf</u>	<u>Disc Golf</u>
9 holes/baskets	\$ 10.00	-----
18 holes/baskets	\$ 12.00	\$ 7.00
Non-Golfer	\$ 1.00	\$ 1.00

A Fair Weather Membership for person(s) under 18 years of age shall be \$125.00.

First-time purchase of an annual green fee may be made at the beginning of each month with the cost being prorated based upon the purchase date. For all present owners, the annual green fees are due every July 1<sup>st</sup> by paying the required fee.

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** should any section, subsection, paragraph, sentence, clause or phrase of this resolution for any reason be held to be unconstitutional or invalid by a court of competent jurisdiction, the remaining portions of this resolution shall remain in full force and effect.

**INTRODUCED** the 8<sup>th</sup> day of November 2022 and **ADOPTED** this 13<sup>th</sup> day of December 2022, at a regular meeting of the Board of Directors of the Brooktrails Township Community Services District by the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
R. Richard Williams, President

ATTEST:

\_\_\_\_\_  
Tamara Alaniz, Secretary

Excerpted from 2022-23 Annual Budget Water Rate Table

Calculation of Water Base Rate FY 2022-23	Total	Avg/Month
Total Budgeted Costs to Recover	\$ 1,703,721	\$ 141,977
Applied Water Availability Revenue	\$ 120,000	\$ 10,000
Applied Water Usage (Current Rate)	\$ 398,735	\$ 33,228
Applied Other Revenue	\$ 60,000	\$ 5,000
<b>Base Rate Needed</b>	<b>\$ 1,124,986</b>	<b>\$ 93,749</b>
Base Rate Charged <b>-\$6,106</b>	\$ 1,118,880	\$ 93,240
Base Rate Collected Per Month	\$ 93,240	
Base Rate Collected Per Connection	\$ 720	
Base Rate Collected Per Mo. Per Conn. (@100%)	\$ 59.96	
<i>Current Base Rate (\$60.00 Base Rate Adopted Reso 2019-07)</i>	<i>\$ 60.00</i>	
<i>Proposed Monthly Base Rate Increase</i>	<i>\$0</i>	<i>\$0</i>

Excerpted from 2022-23 Annual Budget Sewer Rate Table

Calculation of Sewer Base Rate FY 2022-23	Total	Avg/Month
Total Budgeted Costs to Recover	\$ 1,576,790	\$ 131,399
Applied Sewer Availability Revenue	\$ 200,000	\$ 16,667
Applied Other Revenue	\$ 74,500	\$ 6,208
<b>Base Rate Needed</b>	<b>\$ 1,302,290</b>	<b>\$ 108,524</b>
Base Rate Charged <b>-\$139,130</b>	\$ 1,163,160	\$ 96,930
Base Rate Collected Per Month	\$ 96,930	
Base Rate Collected Per Connection	\$ 809	
Base Rate Collected Per Mo. Per Conn. (@100%)	\$ 67.45	
<i>Current Base Rate (\$75.00 Base Rate Adopted Reso 2019-07)</i>	<i>\$ 75.00</i>	
<i>Proposed Monthly Base Rate Increase</i>	<i>\$0</i>	<i>\$0</i>

The **highlighted dollar amounts** are the differences between enterprise revenues and expenses in the 2022-23 Annual Budget as adopted.

## Resolution 2019-07

### A Resolution of the Board of Directors of Brooktrails Township Community Services District Amending Resolution 2018-10 and Establishing Rates and Fees for Water and Sewer Utility Connections and Other Services

**WHEREAS**, Section 61115 of the Government Code provides for the establishment of rates and charges for services provided by community services districts; and

**WHEREAS**, public hearings were duly advertised and held on May 14, 2019 and July 9, 2019;

**WHEREAS**, the approval of rates herein is exempt from the California Environmental Quality Act "CEQA" pursuant to Public Resources Code §21080. This is because the Budget for FY 2019-20 adopted July 9, 2019 and other information before the Board of Directors, establishes that the proposed rates are for the purpose of meeting operating expenses, including employee wage rates, and fringe benefits, purchasing or leasing supplies, equipment or materials, meeting financial reserve needs and requirements, servicing debt and obtaining funds for capital projects necessary to maintain service within existing service areas;

**WHEREAS**, the Board of Directors specifically finds that the rates and fees set forth herein do not exceed the estimated reasonable cost for providing the services to which they are assigned, and have not generated funds in excess of operating costs, reserve limits and anticipated capital expenditures, and those new rates contained herein are designed to offset specific budgeted expenses;

**WHEREAS**, with specific regard to costs for sewer services, the District remains contractually obligated to pay a percentage of the City of Willits sewer plant state-mandated capital construction, along with specific amounts for annual operating costs for the plant,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Brooktrails Township Community Services District that:

Effective July 1, 2019, Resolution No. 2018-10 is amended and the following shall be the Rates and Fees for water and sewer utility connections and services:

1. Water Service Connection Fees. The connection fee for each single family residence water service connection (typical 5/8" or 3/4" meter) as provided in Section 2-210 of the Brooktrails Utilities Code shall be \$11,697.00. For meter sizes larger than 3/4" and commercial meters, calculations from the 2009 Oscar Larson connection fee study for larger meter sizes will be consulted by the District as a guideline, and the connection fee will be individually established by the Board on a case-by-case basis.

2. Sewer Service Connection Fees.

(a) Residential Uses. The connection fee for each single family residence sewer service connection as provided in Section 3-707 of the Brooktrails Utilities Code shall be \$12,014.00.

(b) Commercial, Industrial and Public Uses. The connection fee for commercial, industrial

and public agency users shall be set for each such user by the Board of Directors on a case-by-case basis based upon projected sewage flow and characteristics.

**3. Monthly Utility Service Charges.**

(a) As provided in Section 1-505 of the Brooktrails Utilities Code, the monthly water service charge for each metered service shall be as follows:

(I) The basic minimum service rate (base rate) shall be Sixty Dollars (\$60.00). The rate will apply to all properties connected to the water system. The reason for this rate is for the operational and capital costs associated with the water department.

(II) In addition to the basic minimum service rate each service shall be billed by volume per cubic foot of water used during the preceding billing period as determined from the meter reading. The per cubic foot charge is \$0.03118.

(b) As provided in Section 1-505 of the Brooktrails utility Code, the existing monthly sewer service charge for each connection on a premise shall be as follows:

(I) The basic rate for sewer service (base rate) shall be the sum of Seventy-Five Dollars (\$75.00). The rate will apply to all properties connected to the sewer system. The reason for this rate is for the operational and capital costs associated with the sewer department.

(II) In addition to the basic rate, for each family residential unit on the premises and served in excess of one, the sum of Seventy-Five Dollars (\$75.00).

(III) For commercial connections, in addition to the basic rate, an amount equal to twenty-five percent (25%) of the water usage charge calculated pursuant to 3(a) and (2) herein and above.

**4. Guarantee Deposit.** The guarantee deposit as provided in Sections 1-402 and 2-805 of the Brooktrails Utilities Code shall be Fifty Dollars (\$50.00) per unit.

**5. New Account Charge.** The new account charge as provided in Section 4-406 of the Brooktrails Utilities Code shall be Twenty Dollars (\$20.00).

**6. Delinquency Notice Charge.** The charge for notice of delinquency as provided in Section 1-601 of the Brooktrails Utilities Code shall be Fifteen Dollars (\$15.00).

**7. Reinstatement of Service Charge.** The charge for reconnection of service after disconnection, as provided in Section 1-604 of the Brooktrails Utilities Code, during business hours shall be Seventy-five Dollars (\$75.00) plus any costs incurred in excess of turning on the curb stop valve because of damage to the meter or lock or because of removal of the meter or because of other actions required to assure discontinuance of service during regular working hours. After business hours, the charge for reconnection of service after disconnection of \$50.00 will apply, along with the after-hours service call charge of \$200.00 referenced below.

**8. After-hours service calls.** The charge for after-hours service calls by on-call staff shall be Two- hundred Dollars (\$200.00).

9. Installation of Water Service. For a new service as provided in Sections 1-501 and 1-502 of the Brooktrails Utilities Code excepting parcels assessed under the Improvement Bond Act of 1915, the charge shall be the actual cost incurred by the District to install the service and the required deposit shall be an estimate of said cost.

10. Meter Test Deposit. The meter test as provided in Section 2-506 of the Brooktrails Utilities Code shall be the sum of one-hundred and Fifty Dollars (\$150.00).

11. Backflow Prevention Device Testing Charge. The backflow device testing charge as provided in Section 2-905 of the Brooktrails Utilities Code shall be Three Dollars and Twenty-Five Cents (\$3.25) per month for each service which has a backflow prevention device requiring annual testing.

12. Private Water Tank Inspection Fee. As provided by the Utilities Code, the private water tank annual inspection fee shall be Three Dollars and Twenty-Four Cents (\$3.24) per month.

13. Returned Check Charge. For each instance when any check or other instrument of payment tendered in payment of any charges or fees herein is returned to the District unpaid, the account for which the check or other instrument was tendered will be charged Twenty-Five Dollars (\$25.00).

14. Private Sewer Lateral Inspection/Testing Charge. For inspections and testing of private sewer laterals in accordance with District Ord. 142, the owner of the property shall be charged One Hundred Dollars and No Cents (\$100.00).

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF DIRECTORS OF THE BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

Effective July 1, 2019, Resolution No. 2018-10 is amended and the following shall be the for certain architectural reviews:

1. Review of a plan for a single family dwelling – \$280.00
2. Review of a plan for a multiple family dwelling – \$280.00 for first unit plus \$54.00 each additional unit in the same building
3. Review of a plan for a commercial building - \$280.00 plus \$80.00 per hour for time spent by the District Architect in excess of one hour
4. Review of a plan for major remodeling or other construction, exclusive of decks – \$100.00
5. Preliminary Review of a deck plan – \$75.00
6. Re-review of previously-approved but revised plans – \$40.00 if it can be reviewed without additional site visit; \$75.00 if additional site visit required
7. Preliminary site review by District Architect for construction prior to plan submittal – \$75.00
8. Site or plan review for developed lot for tree removal or miscellaneous minor work – \$25.00

9. Preliminary review of Private Water Tank review/permitting – \$75.00

10. Minor Site Plan review – \$50.00

Effective July 1, 2019 the following shall be charged for certain miscellaneous Land Use Services:

1. Lot Merger – Two lots to One Lot – \$750.00
2. Each additional lot to be merged – \$85.00 (up to four-lots)
3. Recording Fee – \$92.00

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Directors of the Brooktrails Township Community Services District as follows:

**Section 1.** Effective July 1, 2019, Resolution No. 2018-10 is amended and the following rates and fees are established for green fees and annual memberships by persons of 18 years and older:

<u>GREEN FEES</u>	<u>Ball Golf</u>	<u>Disc Golf</u>
9 holes/baskets	\$17.00	-----
18 holes/baskets	\$22.00	\$12.00
Non-Golfer	\$1.00	\$1.00

Subject to the limitations stated herein, any person(s) may purchase an annual green fee in lieu of paying the daily rates/green fees provided above.

<u>GREEN FEES (Annual)</u>	<u>Ball Golf</u>	<u>Disk Golf</u>
Single membership	\$650.00	\$450.00
Couple	\$950.00	\$650.00
Family (five)	\$1,200.00	\$850.00
Additional family member	\$50.00/each	\$25.00/each

**Section 2.** Effective July 1, 2019, Resolution No. 2018-10 is amended and the following rates and fees are established for green fees and annual memberships by persons under 18 years:

<u>GREEN FEES</u>	<u>Ball Golf</u>	<u>Disc Golf</u>
9 holes/baskets	\$10.00	-----
18 holes/baskets	\$12.00	\$7.00
Non-Golfer	\$1.00	\$1.00

The annual green fee for a person under 18 years of age shall be \$125.00.

The first-time purchase of an annual green fee may be purchased at the beginning of each month with the cost being prorated based upon the purchase date. For all present owners, the annual green fees are due by the 1st of July by paying the required fee.

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** should any section, subsection, paragraph, sentence, clause or phrase of this resolution for any reason be held to be unconstitutional or invalid by a court of competent jurisdiction, the remaining portions of this resolution shall remain in full force and effect.

**INTRODUCED** May 14, 2019 and **ADOPTED** this July 9, 2019, at a Regular meeting of the Board of Directors of the Brooktrails Township Community Services District by the following roll call vote:

AYES: Williams, Orth, Horrick, Santos, Tyler-O'Shea

NAYS:

ABSENT:

  
\_\_\_\_\_  
R. Richard Williams, President

ATTEST:

  
\_\_\_\_\_  
Tamara Alaniz, Secretary

## RESOLUTION 2021-07

### **A Resolution of the Board of Directors of Brooktrails Township Community Services District Amending Resolution 2019-07 and Establishing Volumetric Use Rates for Water Utility Connections**

**WHEREAS**, Section 61115 of the Government Code provides for the establishment of rates and charges for services provided by community services districts;

**WHEREAS**, the public hearing was duly advertised in the newspaper and by individual notices mailed to customers, and was held on June 8, 2021;

**WHEREAS**, the approval of rates is exempt from the California Environmental Quality Act "CEQA" pursuant to Public Resources Code §21080, because the Budget for FY 2021-22 adopted June 8, 2021 establishes that the proposed rates are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits, and purchasing or leasing supplies, equipment or materials; and,

**WHEREAS**, the Board of Directors specifically finds that the rate set forth herein does not exceed the estimated reasonable cost for providing the services to which assigned, and have not generated funds in excess of operating costs, and the new rate contained herein are designed to offset specific budgeted expenses.

#### **THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT THAT:**

Effective July 1, 2021, Resolution No. 2019-07 is amended, and the following shall be the rate for volumetric water use delivered to water utility connections:

**1. Monthly Utility Service Charges.**

(A) As provided in Section 1-505 of the Brooktrails Utilities Code, the monthly water service charge for each metered service shall be as follows:

- (i) The basic minimum service rate each service shall be billed by volume per cubic foot of water used during the preceding monthly billing period as determined from the meter reading is \$0.03394.

**ADOPTED** this 8<sup>th</sup> day of June, 2021, at a regular meeting of the Board of Directors of the Brooktrails Township Community Services District by the following roll call vote:

AYES: Orth, Santos, Horrick, Tyler-O'Shea, Williams

NAYS:

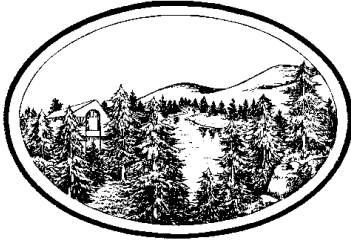
ABSENT:

ATTEST:

  
Tamara Alaniz, Secretary

  
R. Richard Williams, Board President





**BROOKTRAILS TOWNSHIP**  
COMMUNITY SERVICES DISTRICT  
24860 Birch Street  
Willits, California 95490  
(707) 459-2494; [btscd@btscd.org](mailto:btscd@btscd.org)

## **NOTICE OF BASE RATES & VOLUMETRIC RATES PUBLIC HEARING**

To Property Owners and Current Occupants:

The Brooktrails Township Community Services District Board of Directors will hold Public Hearings on Tuesday, December 13, 2022, at 7:00 p.m. in person and remotely to consider changes to the water and sewer base rates, the volumetric/water usage rate, and golf fees as identified below, to be effective January 1, 2023. Information on participating in the remote public hearing will be found on the agenda published on Thursday, December 8, 2022. The agenda and link will also be available on the District website home page at [www.btscd.org](http://www.btscd.org).

### **WATER SERVICE CHANGES:**

**Monthly Service Base Rate** – increase from \$60.00 per month to \$61.50 per month. This is a proposed increase of 2.47% per month. The proposed increase is also the approximate cost of one bottled water at a convenience store.

**Water Usage Rate** – increase from \$0.03394 per cubic foot to \$0.03718 per cubic foot. Since a cubic foot equals 7.48 gallons, the rate equals less than one-half cent per gallon. This is a proposed increase of 8.714% to keep up with inflationary cost increases for drinking water treatment.

### **SEWER SERVICE CHANGES:**

**Monthly Service Base Rate** – increase from \$75.00 per month to \$76.67 per month. This is a proposed increase of 2.23%. The proposed increase is also the approximate cost of one bottled water at a convenience store.

The utility rate increases total approximately \$5 per month; or, will add the cost of one day of water per month per customer account.

### **GOLF RATES/GREEN FEES CHANGES:**

**Green Fees** – increase by \$5.00 for both 9 and 18 hole play

**Non-Golfer Fees** – increase to \$15 per day

**Annual Membership** – increase by \$100 for single and couple play

**NEW Senior Rate Annual Membership** – \$650 for ball and \$450 for disc golf

**NEW Fair Weather Membership** – \$500 (adult) & \$125 (child) for May to October play

*Requests for additional information may be made to BTCSD at the location and phone number in the address block above.*

**Brooktrails Township CSD  
24860 Birch Street  
Willits, CA 95490**



# BROOKTRAILS TOWNSHIP

COMMUNITY SERVICES DISTRICT

24860 Birch Street

Willits, California 95490

Phone: 707-459-2494

Fax: 707-459-0358

btcspd@btcspd.org

Board Meeting  
Agenda Item K-8

DATE: November 8, 2022  
TO: Board of Directors  
FROM: Tamara Alaniz  
RE: Introduction of Resolution 2022-07 Establishing Rates for Solid Wastes of Willits Franchise Services to be Adopted at a Public Hearing on December 13, 2022

## BACKGROUND

The District Board annually considers rate setting for Solid Wastes of Willits (SWOW) refuse collection and recycling services. Staff is in receipt of the proposed rates for 2023 and is prepared to bring the rate setting resolution forward to Public Hearing on December 13, 2022.

## DISCUSSION

Staff received calculations on a proposed rate increase of Ten and one hundredth of a percent (10.01%) from SWOW, based on several factors identified in correspondence attached to this memo for reference. The amount SWOW charges pursuant to the Franchise Agreement has been determined to be the amount necessary to provide their services. The Franchise Agreement authorizes annual adjustments based on cost increases associated with collection, handling, and disposal of solid waste.

A five-year history of SWOW rates for typical residential service is shown below:

**35 Gallon Can	%	Monthly	Annualized	\$ Change
Jan. 2018 Rates	4.28%	\$32.65	\$391.80	+ \$16.08 (2016)
July 2018 Rates	4.66%	\$34.17	\$410.04	+ \$18.24 (Jan 2018)
2019 Rates	5.22%	\$35.95	\$431.40	+ \$21.36 (July 2018)
2020 Rates	4.38%	\$37.52	\$450.24	+ \$18.84 (2019)
2021 Rates	1.38%	\$38.04	\$456.48	+ \$6.24 (2020)
2022 Rates	1.11%	\$38.46	\$461.52	+ \$5.04 (2021)
June 2022	1.98%	\$39.22	\$470.64	+ \$9.12 (2022)
<b>2023 Proposed</b>	<b>10.01%</b>	<b>\$43.15</b>	<b>\$517.80</b>	<b>+\$47.16 (2022)</b>

Cost components reflected in the proposed rate adjustment of 10.01% include:

Cost of living adjustment – 0.0747 (7.47%)	Value of Recycling – -0.0145 (-1.45%)
Cost of fuel adjustment – 0.0846 (8.46%)	Franchise Fee – 0.0074 (0.74%)
Pass-through – 1.559 (1.559%)	Proposed Rate Change – 0.1001 (10.01%)

In June, the Board adopted an increase to the SWOW rates solely based on the cost of fuel adjustment. The 2023 proposed rates include additional cost components that have increased in addition to the cost of fuel.

**FISCAL IMPACT**

The increase for a typical residential 35-gallon can with weekly pickup will be \$3.93 per month or \$47.16 annually.

**RECOMMENDED ACTION**

Move this resolution forward to a Public Hearing on the proposed rates for solid waste collection effective January 1, 2023 to be held on December 13, 2022. Following the Public Hearing, the Board will consider Resolution 2022-07 establishing the proposed solid waste rates.

**ATTACHMENTS**

Resolution 2022-07 Establishing Rates for Solid Wastes of Willits Franchise Services  
SWOW correspondence dated October 17, 2022 identifying proposed rates and contributing factors

## RESOLUTION 2022-07

### A Resolution of The Brooktrails Township Community Services District Board of Directors Establishing Rates for Solid Wastes of Willits, Inc. Solid Waste Franchise Services

**WHEREAS**, the Brooktrails Township Community Services District has entered into a long-term Franchise Agreement with Solid Wastes of Willits, Inc. (SWOW) as approved by the Board of Directors in 2016 and amended annually to provide rates for collection, transportation, disposal and recycling of solid wastes within the Township Solid Waste Refuse Collection Areas;

**WHEREAS**, the amount SWOW charges pursuant to the Franchise Agreement has been determined to be the amount necessary to provide their services;

**WHEREAS**, the Franchise Agreement authorizes annual adjustments based on cost increases associated with the collection, handling, recycling and disposal of solid waste;

**WHEREAS**, the Calendar Year 2023 rates are reflected in the attachment to this resolution with a 10.01% increase;

**WHEREAS**, the proposed rates were considered and included within the proposed resolution establishing said rates, which was introduced at a public meeting on November 8, 2022; and,

**WHEREAS**, the Public Hearing was conducted on December 13, 2022 for the adoption of the proposed rates and any public comments were received and considered.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Brooktrails Township Community Services District hereby establishes the rates below, as proposed by Solid Wastes of Willits, Inc. to be effective January 1, 2023.

**INTRODUCED** the 8<sup>th</sup> day of November 2022 and **ADOPTED** this 13<sup>th</sup> day of December 2022, at a regular meeting of the Board of Directors of the Brooktrails Township Community Services District by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
R. Richard Williams, Board President

ATTEST:

\_\_\_\_\_  
Tamara Alaniz, Secretary to the Board

**2023 Solid Waste Rates**

The 10.01% increase in 2023 is reflected in the rates below:

<u>RESIDENTIAL</u>	<u>Weekly Pick-up</u>	<u>Weekly Roll-out</u>	<u>*EOW Pick-up/ Roll-out</u>	<u>Monthly Pick-up/ Roll-out</u>
20-gallon cart	\$34.64	\$45.06		
35-gallon cart	\$43.15	\$54.48	\$32.00/\$49.98	\$24.20/\$27.24
65-gallon cart	\$65.93	\$74.77	\$50.48/\$70.65	\$33.18/\$33.18
95-gallon cart	\$84.73	\$94.85	\$70.65/\$79.72	\$46.51/\$46.51

Call back charge: \$15.00 each

Special pick-up: 35-gallon cart, \$27.24 each; 65-gallon cart, \$33.18 each; 95-gallon cart, \$46.51 each

Restart fee: \$5.00

95-gallon bear-proof cart fee: \$1.00 per month

Recycling service and recycling carts shall be offered to commercial and residential customers at no charge in addition to refuse fees specified in this rate schedule.

<u>COMMERCIAL</u>	<u>Weekly Pick-up</u>	<u>2x/week Pick-up</u>	<u>EOW</u>	<u>Monthly</u>
1-yard container	\$292.67	\$565.10	n/a	n/a
1.5-yard container	\$340.21	\$660.48	n/a	n/a
2-yard container	\$370.26	\$721.65	\$300.22	\$200.13

<u>COMMERCIAL</u>	<u>Weekly Pick-up</u>	<u>EOW</u>	<u>Monthly</u>
35-gallon cart	\$52.20	\$47.89	\$30.34
65-gallon cart	\$74.77	\$67.67	\$40.38
95-gallon cart	\$94.85	\$75.91	\$50.53

Container Locking Fee, \$8.00; Locks, \$20.00 each; Container Delivery, \$60.63

Restart Fee, \$16.00

**INDUSTRIAL**

4-yard container	\$202.07
20-yard drop box	\$694.19
30-yard drop box	\$909.62
40-yard drop box	\$1,180.66
50-yard drop box	\$1,523.80
Delivery Fee – 4 yard	\$70.67
Delivery Fee – Drop Box	\$103.04
Overload Charges	\$40.37/yard
Recycling Sled	\$332.76

**YARD WASTE**

Yard waste pickup is not offered due to lack of demand. Free disposal at the dump of up to 1 cubic yard of yard waste per month per subscriber is included with all Brooktrails customers' service.

\*EOW = Every other week

**Solid Waste Transfer Stations**  
 Willits, Potter Valley, Boonville, Laytonville, Covelo,  
 Caspar, Albion

**Solid Waste Recycling Centers**  
 Willits, Laytonville



**Solid Wastes of Willits, Inc.**  
 P.O. Box 1425 • Willits, CA 95490  
 (707) 459-4845 Fax (707) 459-0175

October 17, 2022

Tamara Alaniz, General Manager  
 Brooktrails Township  
 Community Service District  
 24860 Birch Street  
 Willits, CA 95490

Re: Annual Rate Adjustment – Franchise Agreement  
 Brooktrails Township Community Service District

Dear Tamara,

Pursuant to Franchise Agreement between Brooktrails Township Community Service District and Solid Wastes of Willits, Inc. (SWOW) dated June 1, 2016, for the collection, transportation, disposal, and recycling of garbage, refuse and rubbish from within the District we are requesting a rate adjustment as outlined in Section 15 – Rate Adjustment Procedures, to become **effective January 1, 2023**.

**COST-OF-LIVING ADJUSTMENT (COLA)**

The cost-of-living adjustment (**COLA**) shall be based on 90% of the change in value of the most recently published All Urban Consumers Price Index, all items for the US City Average compiled and published by the US Department of Labor, Bureau of Labor Statistics. See enclosed Consumer Price Index Calculator. The consistently applied published All Urban Consumer Price Index for the twelve-month period **August 2021 to August 2022** was **8.30%** for a **net CPI of 7.47%** [**8.30% x 90%**]. For the calculation of rate adjustments, rates are divided into three components, Fuel, Pass-through and All Other. The All-Other Component from the **2021 financial statements** is **0.7595**. See calculation below. The All-Other Component is derived from total Operating Expenses less Disposal Costs and Vehicle Expense-Fuel. The All-Other Component of the collection rate will be applied to the CPI Index. The **2021 financial statements** were provided to your office in May 2022. See calculation below.

A	Total Disposal Costs	\$89,069	FINANCIALS
B	Vehicle Expense - Fuel	\$48,297	FINANCIALS
C	Total Operating Expenses	\$571,158	FINANCIALS
D	Pass-through Component	0.1559	A/C
E	Fuel Component	0.0846	B/C
F	All Other Component	0.7595	1-D-E
G	CPI	.0830	INPUT
H	COLA (CPI x 90%)	.0747	G*.9
I	COLA Component	0.0567	H*F

**COST-OF-FUEL ADJUSTMENT (COFA)**

The cost-of-fuel adjustment (**COFA**) may be increased or decreased by the percentage change in the U.S. Energy Information Administration (EIA) report on California No. 2 Diesel Retail Sales by All Sellers for the most recently published period and its value twelve months before. The previous twelve-month period **August 2020 to July 2021** reported an average of **\$3.64** per gallon.

On June 14, 2022, the District Board approved a mid-year rate increase based on a 37.4% increase in fuel since July 2021. The Board approved a 1.98% increase in rates effective July 1, 2022, with the expectation that a Cost-of-fuel adjustment effective January 1, 2023, will only be applied by an increase or decrease by the percentage change in the U.S. Energy Information Administration for the 5-month period, **March 2022 to July 2022** compared to the previous 7-month period **August 2021 to February 2022**. The 5-month period reported an average of **\$6.47** per gallon of diesel. The previous 7-month period July 2021 to February 2022 reported an average of **\$4.63** per gallon. See enclosed EIA average dollars per gallon summary.

Therefore, the new average actual \$/gallon will increase to **\$6.47** per gallon from **\$4.63**, or an increase change in **COFA** of **0.3974** (**\$6.47 - \$4.63/\$4.63**).

The Fuel Component is derived from total Operating Expenses less Disposal Costs and All Other Expenses divided by total Operating Expenses. The Fuel Component from the **2021 financial statements** is **0.0846**. The change in COFA is applied against the fuel Component for a net COFA Component as presented below.

J	Average Previous \$/gallon	<b>\$4.63</b>	INPUT
K	Average Current \$/gallon	<b>\$6.47</b>	INPUT
L	COFA	<b>0.3974</b>	(K-J)/J
M	COFA Component	<b>0.0336</b>	E*L

**PASS-THROUGH ADJUSTMENT  
(DISPOSAL TIPPING FEES)**

The pass-through adjustment is the result of increased per-ton-tipping fees to commercial waste haulers using the Willits Transfer Station effective **January 1, 2023**. Beginning January 1, 2023, the tipping fee will increase from **\$81.28 to \$90.02 per ton**. See approval letter from County Solid Waste Director. Based on the increase in the net per-ton-tipping fee at the Willits Transfer Station, the pass-through rate adjustment is calculated below. The tons of waste collected within Brooktrails Township are based on the **2021 Annual Landfill Report**. Total revenue was reported from the **2021 financial statements**. Both the Report and financial statements are enclosed. It was determined the pass-through adjustment required to offset the tipping fee increase is provided below. Note: Mendocino Solid Waste Management Authority increased the surcharge on solid waste collected at the Willits Transfer Station from \$5.00 per ton to \$6.50 per ton effective January 1, 2020. The \$1.50 increase is included in the New Tipping Fee.



N	Old Tipping Fee	\$81.28	INPUT
O	New Tipping Fee	\$90.02	INPUT
P	Difference	\$ 8.74	O-N
Q	Total Tons Collected	1,106	VOLUME
R	Total Revenue	\$ 570,897	FINANCIALS
S	Pass-Through Component	0.0169	(P*Q)/R

**RECYCLING COMMODITY VALUE ADJUSTMENT  
(COMPOSITE MARKET VALUE-RECYCLABLES)**

The gross market commodity value of Discarded Recyclable Materials collected by Grantee pursuant to this Agreement as mixed Recyclables shall be determined by the current average composite market value per ton for each category multiplied by the market value price including any California Redemption Value, FOB at the Designated Recycling Processing Facility. At the end of each calendar quarter, a composite market value will be determined. The current average composite market value per ton will be the average of the four quarter composite market values over the previous four quarters. An increase or a decrease in rates is determined by applying the current Composite Market Value to the Fee/Credit Schedule/Market Value Grid below. With tons reported for Discarded Recyclable Materials (single-stream) collected from within Brooktrails Township, a fee/credit per ton will be applied against the number of tons divided by revenue to calculate a percentage change in the rate. See Fee/Credit Schedule/Market Value below. **The previous four quarter averages are enclosed.**

Fee or (Credit) Schedule			
Market Value Grid			
	From	To	Fee/Credit
Break Even	160.00	162.66	\$ -
Fee	\$ 140.00	\$ 159.99	\$ 10.00
	\$ 130.00	\$ 139.99	\$ 20.00
	\$ 120.00	\$ 129.99	\$ 30.00
	\$ 110.00	\$ 119.99	\$ 40.00
	\$ 100.00	\$ 109.99	\$ 50.00
	\$ 90.00	\$ 99.99	\$ 60.00
	\$ 80.00	\$ 89.99	\$ 70.00
	\$ 70.00	\$ 79.99	\$ 80.00
Credit	\$ 162.66	\$ 169.99	\$ (10.00)
	\$ 170.00	\$ 179.99	\$ (20.00)
	\$ 180.00	\$ 189.99	\$ (30.00)
	\$ 190.00	\$ 199.99	\$ (40.00)
	\$ 200.00	\$ 209.99	\$ (50.00)

The current average composite market value per ton for the twelve-month period of **July 2021 to June 2022** is **\$139.10 per ton**. Applying the current average composite market value to the grid results in a fee of **\$20.00**. The previous composite market value per ton for the twelve-month period of **July 2020 to June 2021** was **\$108.42** and a grid result fee of **\$50.00**. The difference is **-\$30.00** per ton. The **-\$30.00** fee is multiplied by the number of tons collected from within the Brooktrails Township and divided by revenue to calculate a percentage increase or decrease to collection rates.

The tons of Discard Recyclable Materials collected from Brooktrails Township were derived from the **2021 Annual Volume & Revenue Recycling Report** (enclosed) and the revenue was reported from the **2021 financial statements**.

T	New Composite Market Value	\$ 139.10	CMV
U	Difference in Fee/Credit from Grid	\$ -30.00	GRID
V	Total Tons Collected	275	VOLUME REPORT
W	Total Revenue	\$ 570,897	FINANCIALS
X	Recycling Value Component	-0.0145	U*V/W
Y	Recycling Value Component %	-1.45%	%
Z	Adjusted Recycling Value Component	-0.0145	%

#### USE OF BEAR CARTS

For the past year, due to significant bear activity in Brooktrails Township and other areas of the County, SWOW purchased from its cart supplier, Rehrig Pacific, bear-proof carts in the size of 95-gallons. These carts have been proven to be effective of keeping bears from opening the cart. Due to the significant cost of purchasing bear-proof carts in the amount of \$250.00/each vs. a normal cost of a cart of \$55.00, we proposing to the Board the approval of \$1.00 per month charge to a customer who subscribe and requests a bear-proof cart. This charge will only be applied to those customers in the District that requests a bear-proof cart only. Upon the Board's approval, the cart charge will become effective January 1, 2023.

#### ADDITIONAL FRANCHISE FEE

The rate adjustment components calculated above total 9.27%. The increased rate will generate \$4,232 in additional franchise revenue to the Brooktrails Township. To recover the direct cost of the increased franchise fees (7% of the additional gross revenues) as a pass-through cost, rates will need to increase additionally by 0.74% for a **combined net rate adjustment of 10.01%**. See enclosed Summary Effect of Rate Adjustment-Franchise Fee Calculation.

AA	Increased Revenue Rate Adjustment	\$60,458	INPUT
AB	7% Franchise Fee	\$4,232	AA* .07
AC	Total Revenue	\$ 570,897	FINANCIALS
AD	Additional Franchise Fee Component	0.0074	AB/AC

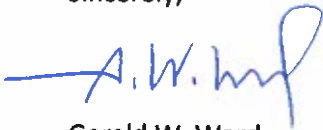
**SUMMARY  
RATE ADJUSTMENTS**

The summary of the three components, recycling commodity value and the direct cost to increased franchise fees is listed below.

AE	COLA Component	<b>0.0567</b>	I
AF	COFA Component	<b>0.0336</b>	M
AG	Pass-through Component	<b>0.0169</b>	S
AH	Recycling Value Component	<b>-0.0145</b>	Z
AI	Franchise Fee Component	<b>0.0074</b>	AD
AJ	Net Rate Adjustment	<b>0.1001</b>	AE+AF+AG+AH+AI
AK	Net Rate Adjustment %	<b>10.01%</b>	AJ%

Please review the proposed rate schedule under Exhibit B, enclosed, if you have any questions on the rates or the way they were calculated, please contact me at your earliest convenience.

Sincerely,



Gerald W. Ward

Enclosures

<b>Solid Wastes of Willits, Inc.</b>			
<b>Rate Adjustment 10.01%</b>			
<b>Brooktrails Township Effective Upon Board Approval</b>			
<b>EXHIBIT B</b>			
<b>Residential Customers</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>% Increase</b>
20 gallon cart	\$ 31.49	\$ 34.64	10.01%
35 gallon cart	39.22	43.15	10.01%
65 gallon cart	59.93	65.93	10.01%
95 gallon cart	77.02	84.73	10.01%
20 gallon cart-roll-out	40.96	45.06	10.01%
35 gallon cart-roll-out	49.52	54.48	10.01%
65 gallon cart-roll-out	67.97	74.77	10.01%
95 gallon cart-roll-out	86.22	94.85	10.01%
35 gallon cart-every other week	29.09	32.00	10.01%
65 gallon cart-every other week	45.89	50.48	10.01%
95 gallon cart-every other week	64.22	70.65	10.01%
35 gallon cart-every other week-roll-out	45.43	49.98	10.01%
65 gallon cart-every other week-roll-out	64.22	70.65	10.01%
95 gallon cart-every other week-roll-out	72.47	79.72	10.01%
35 gallon cart-once a month	22.00	24.20	10.01%
35 gallon cart-once a month-roll-out	24.76	27.24	10.01%
65 gallon cart-once a month	30.16	33.18	10.01%
65 gallon cart-once a month-roll-out	30.16	33.18	10.01%
95 gallon cart-once a month	42.28	46.51	10.01%
95 gallon cart-once a month-roll-out	42.28	46.51	10.01%
Call back charge	15.00	15.00	0.00%
Special Pickup - 35 gallon cart (Driveway)	24.76	27.24	10.01%
Special Pickup - 65 gallon cart (Driveway)	30.16	33.18	10.01%
Special Pickup - 95 gallon cart (Driveway)	42.28	46.51	10.01%
Restart Fee	5.00	5.00	0.00%
<b>Commercial Customers</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>% Increase</b>
1 yard container			
1/week	\$ 266.04	\$ 292.67	10.01%
2/week	513.68	565.10	10.01%
3/week	735.88	809.54	10.01%
Every Other Week	N/A	N/A	
1/month	N/A	N/A	
1.5 yard container			
1/week	309.25	340.21	10.01%
2/week	600.38	660.48	10.01%
3/week	858.63	944.58	10.01%
Every Other Week	N/A	N/A	
1/month	N/A	N/A	
2 yard container			
1/week	336.57	370.26	10.01%

<b>Solid Wastes of Willits, Inc.</b>			
<b>Rate Adjustment 10.01%</b>			
<b>Brooktrails Township Effective Upon Board Approval</b>			
	<b>EXHIBIT B</b>		
<b>Commercial Customers-Con't</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>% Increase</b>
2/week	\$ 655.99	\$ 721.65	10.01%
3/week	936.67	1,030.43	10.01%
Every Other Week	272.90	300.22	10.01%
1/month	181.92	200.13	10.01%
<b>35 gallon cart</b>			
1/week	47.45	52.20	10.01%
2/week	71.82	79.01	10.01%
Every Other Week	43.53	47.89	10.01%
1/month	27.58	30.34	10.01%
<b>65 gallon cart</b>			
1/week	67.97	74.77	10.01%
2/week	129.83	142.83	10.01%
Every Other Week	61.51	67.67	10.01%
1/month	36.71	40.38	10.01%
<b>95 gallon cart</b>			
1/week	86.22	94.85	10.01%
2/week	164.70	181.19	10.01%
Every Other Week	69.00	75.91	10.01%
1/month	45.93	50.53	10.01%
Container Locking Fee	8.00	8.00	0.00%
Locks each	20.00	20.00	0.00%
Container Delivery Fee	55.11	60.63	10.01%
Restart Fee	16.00	16.00	0.00%
<b>Industrial Customers</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>% Increase</b>
4 yard container	\$ 183.68	\$ 202.07	10.01%
20 yard drop box	631.02	694.19	10.01%
30 yard drop box	826.85	909.62	10.01%
40 yard drop box	1,073.23	1,180.66	10.01%
50 yard drop box	1,385.15	1,523.80	10.01%
Delivery fee			
4 yard container	64.24	70.67	10.01%
Drop Box	93.66	103.04	10.01%
Overload Charge per yard	36.70	40.37	10.01%
Recycling Sled	302.48	332.76	10.01%



# Consumer Price Index Calculator

## 1. Select an Index

U.S. City Average

## Beginning Index Value

273.567

## 2. Select index type

All Urban Consumers

## Ending Index Value

296.171

## 3. Select beginning month

August

Based upon the Index, index type, and the time period you have specified, the percent change in the Consumer Price Index is equal to:

## 4. Select beginning year

2021

## 5. Select ending month

August

## 6. Select ending year

2022

**8.3%**



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U.S. Energy Information Administration

# PETROLEUM & OTHER LIQUIDS

OVERVIEW **DATA** ANALYSIS & PROJECTIONS

Referring Pages:

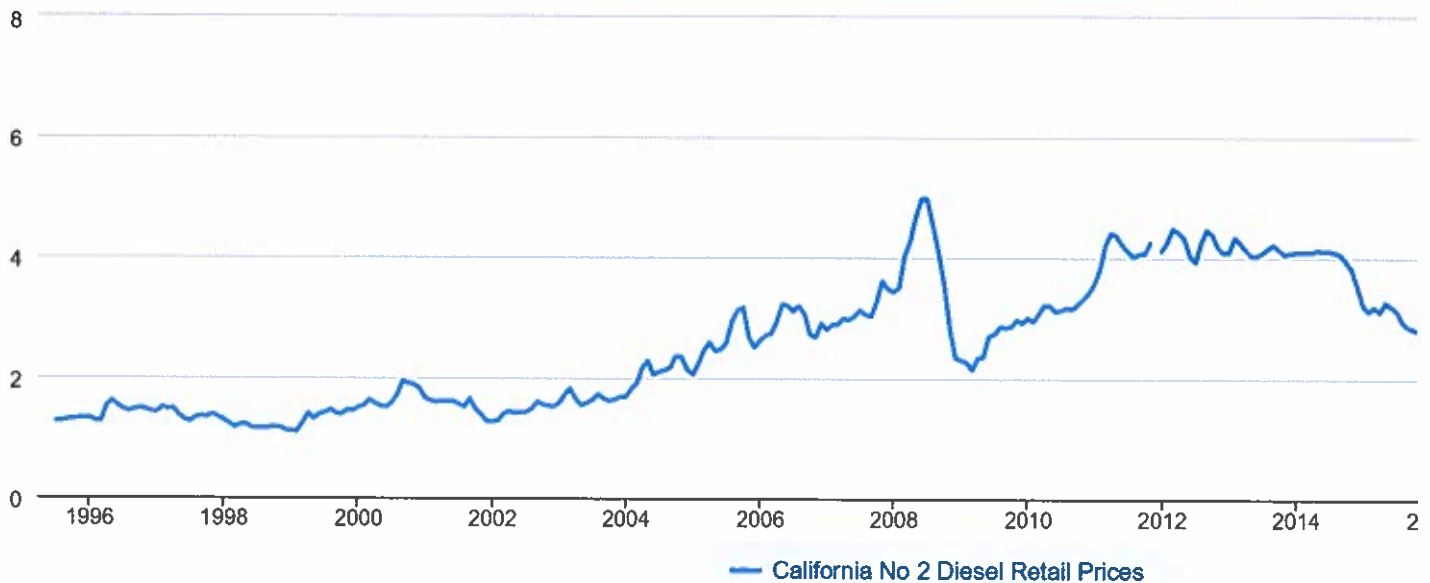
- California Gasoline and Diesel Retail Prices
- Retail Prices for Diesel (On-Highway) - All Types

View History:  Weekly  Monthly  Annual

[Download Data \(XLS File\)](#)

## California No 2 Diesel Retail Prices

Dollars per Gallon



eia Source: U.S. Energy Information Administration

Chart Tools

no analysis applied

This series is available through the EIA open data API and can be downloaded to Excel or embedded as an interactive chart or map on your website

### California No 2 Diesel Retail Prices (Dollars per Gallon)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1995							1.266	1.271	1.294	1.307	1.313	1.322
1996	1.322	1.277	1.276	1.529	1.615	1.529	1.471	1.440	1.467	1.486	1.471	1.433
1997	1.427	1.509	1.475	1.486	1.376	1.304	1.267	1.337	1.357	1.347	1.390	1.340
1998	1.286	1.226	1.174	1.217	1.222	1.163	1.157	1.158	1.167	1.172	1.169	1.123
1999	1.110	1.104	1.237	1.404	1.314	1.392	1.415	1.468	1.401	1.393	1.466	1.447

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2000	1.505	1.536	1.629	1.570	1.524	1.509	1.580	1.713	1.940	1.904	1.882	1.816
2001	1.659	1.618	1.593	1.610	1.609	1.612	1.561	1.514	1.651	1.475	1.384	1.270
2002	1.269	1.289	1.394	1.444	1.411	1.427	1.428	1.484	1.597	1.557	1.532	1.524
2003	1.579	1.725	1.818	1.650	1.543	1.581	1.635	1.725	1.656	1.622	1.639	1.681
2004	1.677	1.809	1.897	2.171	2.284	2.056	2.098	2.128	2.164	2.361	2.348	2.137
2005	2.059	2.244	2.455	2.590	2.450	2.469	2.578	2.945	3.125	3.160	2.668	2.504
2006	2.630	2.703	2.738	2.932	3.222	3.192	3.104	3.193	3.053	2.721	2.679	2.906
2007	2.803	2.886	2.885	2.985	2.964	3.019	3.123	3.049	3.024	3.267	3.608	3.475
2008	3.423	3.488	4.014	4.265	4.673	4.968	4.965	4.542	4.087	3.568	2.832	2.345
2009	2.297	2.260	2.139	2.336	2.354	2.697	2.734	2.850	2.837	2.856	2.962	2.913
2010	2.997	2.938	3.058	3.206	3.205	3.102	3.124	3.164	3.144	3.214	3.305	3.408
2011	3.560	3.804	4.187	4.400	4.362	4.213	4.106	4.009	4.057	4.059	4.245	NA
2012	4.103	4.251	4.474	4.419	4.316	4.027	3.917	4.240	4.456	4.376	4.170	4.076
2013	4.083	4.325	4.245	4.134	4.040	4.023	4.068	4.138	4.209	4.134	4.048	4.073
2014	4.082	4.084	4.092	4.089	4.119	4.101	4.110	4.085	4.054	3.938	3.813	3.542
2015	3.212	3.110	3.182	3.098	3.254	3.192	3.115	2.935	2.850	2.814	2.768	2.644
2016	2.526	2.335	2.387	2.459	2.636	2.782	2.785	2.722	2.749	2.817	2.820	2.851
2017	2.932	2.957	2.935	2.938	2.922	2.895	2.876	2.959	3.168	3.172	3.587	3.559
2018	3.639	3.680	3.654	3.773	3.941	3.982	3.957	3.940	3.973	4.086	4.018	3.858
2019	3.753	3.734	3.789	3.953	4.128	4.035	3.949	3.906	3.923	3.985	4.003	3.902
2020	3.873	3.787	3.601	3.283	3.182	3.216	3.254	3.263	3.259	3.246	3.250	3.356
2021	3.439	3.607	3.931	3.980	4.024	4.095	4.195	4.291	4.324	4.481	4.745	4.776
2022	4.803	5.018	6.133	6.260	6.479	6.874	6.587	6.123	6.149			

- = No Data Reported; -- = Not Applicable; NA = Not Available; W = Withheld to avoid disclosure of individual company data.

Release Date: 10/11/2022

Next Release Date: 10/17/2022

#### Referring Pages:

- [California Gasoline and Diesel Retail Prices](#)
- [Retail Prices for Diesel \(On-Highway\) - All Types](#)



**Howard N. Dashiell**  
**DIRECTOR OF TRANSPORTATION**

Road Commissioner  
County Engineer, RCE 42001  
County Surveyor, PLS 7148



**FUNCTIONS**

Administration & Business Services  
Airports  
Engineering  
Land Improvement  
Roads and Bridges  
Solid Waste & Landfills  
Water Agency

**COUNTY OF MENDOCINO**  
**DEPARTMENT OF TRANSPORTATION**  
340 LAKE MENDOCINO DRIVE  
UKIAH, CALIFORNIA 95482-9432  
VOICE (707) 463-4363 FAX (707) 463-5474

October 6, 2022

Jerry Ward  
Solid Wastes of Willits  
PO Box 1425  
Willits, CA 95490

RE: 2023 Rate Adjustment – Willits Transfer Station

Dear Jerry,

Mendocino County has reviewed the Willits Transfer Station rate adjustment as described in your letter of October 5, 2022, that includes consumer price index and fuel index adjustments.

I have confirmed the adjustments have been calculated in accordance with the procedures set forth in the Agreement for Transfer Station Operation and Solid Waste Transportation and Disposal for the Willits Transfer Station, and find the rate increase for solid waste from \$81.28 to \$90.02 per ton, effective January 1, 2023, to be appropriate.

Sincerely,

Amber Fisette  
Deputy Director of Transportation

cc: Alfredo Huerta, City of Fort Bragg  
Davey Bowles, City of Willits  
Bruce McCracken, Redwood Waste Solutions

# SOLID WASTES OF WILLITS, INC. - LANDFILL REPORT

## Willits Transfer Station

Year End 2021

<u>DUMP TONNAGE (OUTBOUND)</u>	TOTAL LOADS	TOTAL TONS SENT	TOTAL TONS RECEIVED	SURCHARGE \$6.50	TOTAL DISPOSAL FEES
POTRERO HILLS LANDFILL	1,902	38281.47	37153.06	\$241,494.86	\$ 1,135,774.28
Less: MRF Loads	344			(4,609) \$ (29,958.05)	
UKIAH VALLEY T/S	-	0.00	0.00	INCLUDED	\$ -
<b>TOTALS</b>	<b>2,248</b>	<b>38,281.47</b>	<b>37,153.06</b>	<b>\$211,536.81</b>	<b>\$ 1,135,774.28</b>

### REFUSE COLLECTION TONNAGE - ALL SOURCES (Pre-Diversion)

	TOTAL LOADS	TOTAL TONS ALL SITES	TOTAL TONS POTRERO	TOTAL TONS UKIAH
COLLECTION VEHICLES	8,981	7027.75	7027.75	0.00
ROLL-OFF VEHICLES	4,521	3673.61	3673.61	0.00
SELF-HAUL/COMM. BUILDING	3,542	14071.84	14071.84	
CASPAR T/S	403	2866.31	2866.31	
FT. BRAGG DISPOSAL	693	9514.55	9514.55	
LESS: DIVERSION	-	1128.41	1128.41	
<b>TOTAL LOADS (Collection)</b>	<b>18,140</b>	<b>38,281.47</b>	<b>38,281.47</b>	<b>0.00</b>

### REFUSE COLLECTION TONNAGE - ALL SERVICE AREAS (Post-Diversion)

	TOTAL TONS ALL SITES	TOTAL TONS POTRERO	TOTAL TONS UKIAH	TOTAL DISPOSAL FEES
CITY OF WILLITS-FRANCHISE	4017.02	4017.02		\$ 323,410.19
NORTH COUNTY-FRANCHISE	2959.04	2959.04		\$ 238,232.48
SOUTH COAST-FRANCHISE	400.17	400.17		\$ 32,217.89
BROOKTRAILS-FRANCHISE	1106.31	1106.31		\$ 89,068.69
ANDERSON VALLEY-FRANCHISE	1035.65	1035.65	0.00	\$ 83,380.38
WILLITS T/S	9926.27	9926.27		\$ 799,163.63
COVELO T/S	1389.64	1389.64		\$ 111,879.66
WESTPORT T/S	23.93	23.93		\$ 1,926.58
LAYTONVILLE T/S	688.32	688.32		\$ 55,416.60
ALBION T/S	421.54	421.54		\$ 33,937.80
BOONVILLE T/S	492.68	492.68	0.00	\$ 39,666.07
POTTER VALLEY T/S	258.01	258.01	0.00	\$ 20,772.38
SOUTH COAST T/S	204.72	204.72		\$ 16,481.69
CASPAR T/S	3062.50	3062.50		\$ 248,561.72
OTHER CONTRACTS	245.24	245.24		\$ 28,572.14
FT. BRAGG DISPOSAL	12050.44	12050.44		\$ 970,180.86
<b>TOTAL</b>	<b>38,281.47</b>	<b>38,281.47</b>	<b>0.00</b>	<b>\$ 3,088,868.73</b>

### WILLITS T/S & FT. BRAGG DISPOSAL ALLOCATION

	%	Total Tons	
WILLITS T/S - CITY OF WILLITS	25.18%	2,488.31	
WILLITS T/S - COUNTY OF MENDOCINO	74.82%	7,437.95	
	<b>100.00%</b>	<b>TOTALS</b>	<b>9,926.27</b>
FB DISPOSAL - CITY OF FT. BRAGG	47.67%	5,741.88	
FB DISPOSAL - COUNTY OF MENDOCINO	52.33%	6,308.56	
	<b>100.00%</b>	<b>TOTALS</b>	<b>12,050.44</b>
<b>CASPAR T/S ALLOCATION</b>		<b>Total Tons</b>	
CASPAR T/S - CITY OF FT. BRAGG	20.31%	612.23	
CASPAR T/S - COUNTY OF MENDOCINO	79.69%	2,450.27	
	<b>100.00%</b>	<b>TOTALS</b>	<b>3,062.50</b>

# SWOW

Solid Wastes of Willits, Inc.

## Composite Price Willits

Average Price From: 07/01/21 to 09/30/2021

Commodity	Composition per Ton	Avg Price	CRV/Ton	Weighted Sale Price
Aluminum	1.00%	\$1,520.00	\$3,260.00	\$47.80
PET Plastic	1.04%	\$388.00	\$1,180.00	\$16.31
HDPE Natural	1.03%	\$1,960.00	\$66.00	\$20.87
HDPE Color	1.06%	\$980.00	\$66.00	\$11.09
Rigid	1.93%	\$60.00		\$1.16
#3-7 Plastic	3.00%	(\$80.51)		(\$2.42)
Tin	1.98%	\$180.00		\$3.56
Mixed Paper	35.13%	\$117.50		\$41.28
Cardboard	14.60%	\$178.00		\$25.99
Glass	17.00%	(\$28.16)	\$84.00	\$9.49
Marketable	77.77%			\$175.13
MRF Residual	22.23%	(\$80.51)		(\$17.90)
Total Weighted Sale Price	100.00%			\$157.23

# SWOW

Solid Wastes of Willits, Inc.

## Composite Price Willits

Average Price From: 10/01/21 to 12/31/2021

Commodity	Composition per Ton	Avg Price	CRV/Ton	Weighted Sale Price
Aluminum	1.00%	\$1,680.00	\$3,260.00	\$49.40
PET Plastic	1.04%	\$430.00	\$1,180.00	\$16.74
HDPE Natural	1.03%	\$1,480.00	\$66.00	\$15.92
HDPE Color	1.06%	\$640.00	\$66.00	\$7.48
Rigid	1.93%	\$100.00		\$1.93
#3-7 Plastic	3.00%	(\$80.51)		(\$2.42)
Tin	1.98%	\$180.00		\$3.56
Mixed Paper	35.13%	\$101.50		\$35.66
Cardboard	14.60%	\$142.50		\$20.81
Glass	17.00%	(\$26.65)	\$84.00	\$9.75
Marketable	77.77%			\$158.84
MRF Residual	22.23%	(\$80.51)		(\$17.90)
Total Weighted Sale Price	100.00%			\$140.94

# SWOW

Solid Wastes of Willits, Inc.

## Composite Price Willits

Average Price From: 1/01/22 to 03/31/2022

Commodity	Composition per Ton	Avg Price	CRV/Ton	Weighted Sale Price
Aluminum	1.00%	\$1,750.00	\$3,220.00	\$49.70
PET Plastic	1.04%	\$448.00	\$1,220.00	\$17.35
HDPE Natural	1.03%	\$910.00	\$66.00	\$10.05
HDPE Color	1.06%	\$380.00	\$66.00	\$4.73
Rigid	1.93%	\$93.00		\$1.79
#3-7 Plastic	3.00%	(\$81.28)		(\$2.44)
Tin	1.98%	\$185.00		\$3.66
Mixed Paper	35.13%	\$90.00		\$31.62
Cardboard	14.60%	\$118.00		\$17.23
Glass	17.00%	(\$26.65)	\$82.00	\$9.41
Marketable	77.77%			\$143.10
MRF Residual	22.23%	(\$81.28)		(\$18.07)
Total Weighted Sale Price	100.00%			\$125.03

# SWOW

Solid Wastes of Willits, Inc.

## Composite Price Willits

Average Price From: 04/01/22 to 06/30/2022

Commodity	Composition per Ton	Avg Price	CRV/Ton	Weighted Sale Price
Aluminum	1.00%	\$2,020.00	\$3,220.00	\$52.40
PET Plastic	1.04%	\$600.00	\$1,220.00	\$18.93
HDPE Natural	1.03%	\$1,140.00	\$66.00	\$12.42
HDPE Color	1.06%	\$400.00	\$66.00	\$4.94
Rigid	1.93%	\$140.00		\$2.70
#3-7 Plastic	3.00%	(\$81.28)		(\$2.44)
Tin	1.98%	\$90.00		\$1.78
Mixed Paper	35.13%	\$95.00		\$33.37
Cardboard	14.60%	\$124.00		\$18.10
Glass	17.00%	(\$28.72)	\$82.00	\$9.06
Marketable	77.77%			\$151.27
MRF Residual	22.23%	(\$81.28)		(\$18.07)
Total Weighted Sale Price	100.00%			\$133.20

**SOLID WASTES OF WILLITS, INC. - VOLUME & REVENUE REPORT**  
2021

MATERIAL SALES	CITY OF WILLITS FRANCHISE				BROOKTRAILS FRANCHISE				NORTH COUNTY FRANCHISE						
	TONS/amount	TOTALS \$	RESIDENTIAL		COMMERCIAL		RESIDENTIAL		COMMERCIAL		RESIDENTIAL		COMMERCIAL		
			TONS	\$	TONS	\$	TONS	\$	TONS	\$	TONS	\$	TONS	\$	
ALUMINUM	211.0	1,282,842.39													
BROWN GLASS	176.7	74,138.59													
CARDBOARD	560.8	382,790.39			237.3								124.5		
CLEAR GLASS	154.8	64,059.08													
GREEN GLASS	47.0	21,436.98													
HDPE	4.6	140,742.83													
SCRAP METAL	990.1	91,355.90													
MIX PAPER	0.0	42,728.85													
RIGID PLASTIC	0.0	6,387.16													
MIXED GLASS	0.0	86,205.74													
NON-FERROUS	0.0	11,789.80													
PETE PLASTIC	232.3	1,097,581.88													
USED MOTOR OIL	0.0	4,452.00													
MATRESS	0.0	6,103.82													
ELECTRONICS	0.0	7,388.31													
HANDLING FEES	0.0	210,885.81													
INCENTIVE PAYMENTS	0.0	21,003.73			5,296.82								14,356.91		
BATTERIES	4.5	10,275.00													
<b>Subtotal</b>	<b>2381.8</b>	<b>3,511,967.65</b>	<b>0.0</b>	<b>\$ 5,296.82</b>	<b>237.3</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>124.5</b>	<b>\$ -</b>	
<b>MATERIAL FEES</b>															
YARD WASTE	1161.2	149,649.49	422.8												
WOOD WASTE	331.4	36,811.31			161.0										
ANTIFREEZE (gal)	83.5	210.25													
TIRES (ea)	2193.0	18,942.26													
APPLIANCES (ea)	3607.8	46,317.72													
PAINT (gal)	120.5	344.50													
ELECTRONICS	0.0	0.00													
SCRAP METAL (yds)	3156.3	83,132.41													
CONTAINER RENTALS		0.00													
COMPOST															
DB RECYCLE FEES															
<b>Subtotal</b>		<b>\$ 317,407.83</b>	<b>422.8</b>	<b>\$ -</b>	<b>161.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>127.7</b>	<b>\$ -</b>	<b>3.1</b>	<b>\$ -</b>	
<b>TOTAL (TONS)</b>	<b>3874.4</b>	<b>\$ 3,829,376.48</b>	<b>422.8</b>	<b>\$ 5,296.82</b>	<b>396.3</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>127.7</b>	<b>\$ 14,356.91</b>	<b>127.6</b>	<b>\$ -</b>	
<b>COST OF REVENUE</b>															
		<b>\$ 1,405,740.78</b>													
<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>	<b>TONS</b>	<b>REVS</b>
PROCESSING FEES		448,813.01													
SS TONS/REVENUE	9259.5		549.9		0.0			275.3		415.3				0.0	

**SOLID WASTES OF WILLITS, INC. - VOLUME & REVENUE REPORT  
2021**

MATERIAL	ANDERSON VALLEY FRANCHISE		SOUTH COAST FRANCHISE		TRANSFER STATIONS							
	RES/COMM		RES/COMM		WILLITS T/S		COVELO T/S		WESTPORT T/S			
	TONS	\$	TONS	\$	TONS	\$	TONS	\$	TONS	\$		
ALUMINUM					186.9	619,126.69				0.0		
BROWN GLASS					135.1	53,706.60				0.0		
CARDBOARD	2.2				0.0							
CLEAR GLASS					128.3	48,902.37				0.0		
GREEN GLASS					37.0	16,203.71				0.0		
HDPE					3.0	4,028.74				0.0		
SCRAP METAL					412.3	16,046.20	0.0					
MIX PAPER					0.0							
RIGID PLASTIC												
MIXED GLASS												
NON-FERROUS					0.0							
PETE PLASTIC					172.2	525,731.68				0.0		
USED MOTOR OIL					0.0	2,994.00		170.00				
MATTRESS					0.0	5,955.39						
ELECTRONICS					0.0	176,064.02						
HANDLING FEES						1,350.00						
INCENTIVE PAYMENTS						10,275.00						
BATTERIES					4.5							
Subtotal	2.2	\$		\$	1979.3	\$ 1,496,374.80	0.0	\$ 170.00	0.0	\$	0.0	
YARD WASTE	0.00		0.00		100.9	44309.97						
WOOD WASTE	0.00		0.00		42.2	7673.09						
ANTIFREEZE (gal)					83.5	210.25						
TIRES (ea)					866.0	7895.00	103.0	988.25				
APPLIANCES (ea)					1603.3	26989.65	0.0	0.00				
PAINT (gal)					120.5	344.50		0.00				
ELECTRONICS					1450.8	19544.34	3.4	98.50				
SCRAP METAL (yds)					0.00	0.00						
CONTAINER RENTALS	0.00		0.00		0.0							
COMPOST					0.0							
DB RECYCLE FEES												
Subtotal	0.0	\$	0.0	\$	143.1	\$ 108,968.80	0.0	\$ 1,096.75	0.0	\$	0.0	
TOTAL	2.2	\$	0.0	\$	1222.4	\$ 1,602,341.60	0.0	\$ 1,266.75	0.0	\$	0.0	
COST OF REVENUE						\$ 1,135,887.93						
TONS		REV\$	TONS	REV\$	TONS	REV\$	TONS	REV\$	TONS	REV\$	TONS	REV\$
SS TONS/REVENUE	295.1		683.2		234.9		138.3		0.0		0.0	





**SOLID WASTES OF WILLITS, INC. - VOLUME & REVENUE REPORT  
2021**

WILLITS TRANSFER STATION - BREAKDOWN											
MATERIAL	BUYBACK		DROP-OFF		SELF HAUL		COMMERCIAL				
	TONS	\$	TONS	\$	TONS	\$	TONS	\$	TONS	\$	
ALUMINUM	186.9	619,126.69									
BROWN GLASS	133.7	51,942.78	1.4	1,763.82							
CARDBOARD	0.0	-	173.0	-							
CLEAR GLASS	125.7	45,432.76	2.6	3,469.61							
GREEN GLASS	37.0	13,370.27	0.0	2,833.44							
HDPE	3.0	4,028.74	0.0	-	285.5	12,271.80	126.8	5,774.40			
SCRAP METAL			0.0	-							
MIX PAPER			0.0	-							
RIGID PLASTIC											
MIXED GLASS											
NON-FERROUS	0.0	-									
PETE PLASTIC	172.2	525,731.68	0.0	2,994.00							
USED MOTOR OIL			0.0	2,990.40							
MATTRESS			0.0	5,955.39							
ELECTRONICS											
HANDLING FEES		176,064.02									
INCENTIVE PAYMENTS			0.0	1,350.00							
BATTERIES			4.5	10,275.00							
<b>Subtotal</b>	<b>658.6</b>	<b>\$ 1,435,696.94</b>	<b>181.5</b>	<b>\$ 31,631.66</b>	<b>285.5</b>	<b>12,271.80</b>	<b>126.8</b>	<b>5,774.40</b>			
YARD WASTE					71.2	44309.97	29.7	0.00			
WOOD WASTE					30.8	7673.09	11.4	0.00			
ANTIFREEZE (gal)					83.5	210.25					
TIRES (ea)					866.0	7895.00					
APPLIANCES (ea)					1603.3	26989.65					
PAINT (gal)					120.5	344.50					
ELECTRONICS					1450.8	19544.34					
SCRAP METAL (yds)					0.0	0.00	0.0	0.00			
CONTAINER RENTALS					0.0	0.00	0.0	0.00			
COMPOST					0.0	0.00	0.0	0.00			
DB RECYCLE FEES					102.0	106,966.80	41.1	\$			
<b>Subtotal</b>	<b>0.0</b>	<b>\$</b>	<b>0.0</b>	<b>\$</b>	<b>102.0</b>	<b>\$ 106,966.80</b>	<b>41.1</b>	<b>\$</b>			
<b>TOTAL</b>	<b>658.6</b>	<b>\$ 1,435,696.94</b>	<b>181.5</b>	<b>\$ 31,631.66</b>	<b>387.5</b>	<b>\$ 119,238.60</b>	<b>168.0</b>	<b>\$ 5,774.40</b>			
<b>COST OF REVENUE</b>		<b>\$ 1,135,887.93</b>									
<b>TONS</b>		<b>REV\$</b>	<b>TONS</b>	<b>REV\$</b>	<b>TONS</b>	<b>REV\$</b>	<b>TONS</b>	<b>REV\$</b>	<b>TONS</b>	<b>REV\$</b>	
<b>SS TONS/REVENUE</b>	<b>0.0</b>		<b>222.4</b>		<b>0.0</b>		<b>12.6</b>				



SOLID WASTES OF WILLITS, INC.  
STATEMENT OF INCOME BY DIVISION  
FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	<u>Brooktrails Township Franchise</u>	
	<u>2021</u>	<u>2020</u>
Operating Revenue		
Commercial	\$ 27,333	\$ 24,623
Residential	533,369	508,300
Industrial	10,195	7,880
Recycling Sales	-	-
Recycling Fees	240	81
Gate Fees Self Haul	-	-
Gate Fees Commercial	-	-
Finance Charges	2,280	1,936
Miscellaneous	539	958
	<u>573,957</u>	<u>543,779</u>
Total Revenue		
Cost of Revenue	<u>-</u>	<u>-</u>
Gross Margin	573,957	543,779
Operating Expenses (Schedule Attached)	<u>(571,158)</u>	<u>(470,926)</u>
Operating Income	2,798	72,853
Other Income (Expense)		
Interest and dividend income	-	74
Gain/(Loss) on Sale of Asset	388	(150)
Interest expense	<u>(6,469)</u>	<u>(5,185)</u>
Total Other Income (Expense)	<u>(6,082)</u>	<u>(5,261)</u>
Income before Provision for Taxes	(3,283)	67,591
Provision for Income Tax	<u>-</u>	<u>(18,199)</u>
Net Income	<u>\$ (3,283)</u>	<u>\$ 49,392</u>

See Independent Accountants Review Report

SOLID WASTES OF WILLITS, INC.  
STATEMENT OF OPERATING EXPENSES BY DIVISION  
FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

Operating Expenses	Brooktrails Township Franchise	
	2021	2020
Advertising	\$ 5	\$ -
Amortization	120	119
Bad Debts	3,945	1,599
Bank Service Charge	5,232	3,832
Contributions	-	-
Depreciation	30,147	19,218
Dues and Subscriptions	813	213
Disposal Fees and Transportation	89,069	77,608
Processing Fees-Recycle	22,025	23,440
Employee Welfare, Training, Recruitement	4,175	1,407
Employee Retirement	2,128	2,164
Equipment Leases	626	3,371
Franchise Fees	39,684	37,601
Insurance-Health	12,196	9,903
Insurance-Liability	16,578	15,796
Insurance-Workers' Comp.	20,503	15,966
Legal and Accounting	348	633
Office Expense	5,699	4,573
Officers' Life Insurance	476	382
Outside Services	12,550	9,096
Operating Supplies	9,389	6,348
Payroll Taxes	12,814	9,360
Promotional Expenses	359	169
Rent	5,900	5,705
Rentals	-	-
Repairs and maintenance - Building	1,192	905
Repairs and maintenance - Equipment	902	469
Salaries	164,867	126,961
Taxes and License	2,219	8,542
Travel	640	84
Vehicle expense - Fuel	48,297	34,254
Vehicle expense - Repairs and maintenance	53,622	46,484
Utilities	4,638	4,723
Total Operating Expenses	<u>\$ 571,158</u>	<u>\$ 470,926</u>

## July 2022 Solid Waste Rates

The 1.98% increase in July 2022 is reflected in the rates below:

<u>RESIDENTIAL</u>	<u>Weekly Pick-up</u>	<u>Weekly Roll-out</u>	<u>*EOW Pick-up/ Roll-out</u>	<u>Monthly Pick-up/ Roll-out</u>
20-gallon cart	\$31.49	\$40.96		
35-gallon cart	\$39.22	\$49.52	\$29.09/\$45.43	\$22.00/\$24.76
65-gallon cart	\$59.93	\$67.97		
95-gallon cart	\$77.02	\$86.22		

Call back charge \$15/each;

Special Pick-up: 35-gallon cart, \$24.76 each; 65-gallon cart, \$30.16 each; 95-gallon cart, \$42.28 each

Restart Fee, \$5.00

*\*EOW = Every other week*

Recycling service and recycling carts shall be offered to commercial and residential customers at no charge in addition to refuse fees specified in this rate schedule.

### YARD WASTE

Yard waste pickup will not be offered due to lack of demand. However, free disposal at the dump of up to 1 cubic yard of yard waste per month per subscriber will still be part of all Brooktrails customers' service.

<b>Solid Wastes of Willits, Inc.</b>									
<b>Summary Effect of Rate Adjustment 9.27%</b>									
<b>Brooktrails Township Effective 1-1-23</b>									
9/30/2021									
<u>Residential Customers</u>	Customer Count	Old Rate	New Rate	Old Amt	New Amt	Inc Amt	% Inc		
20 gallon cart	6	\$ 31.49	\$ 34.41	\$ 188.94	\$ 206.45	\$ 17.51	9.27%		
35 gallon cart	640	39.22	42.86	25,100.80	27,427.64	2,326.84	9.27%		
65 gallon cart	133	59.93	65.49	7,970.69	8,709.57	738.88	9.27%		
95 gallon cart	49	77.02	84.16	3,773.98	4,123.83	349.85	9.27%		
20 gallon cart-roll-out	47	40.96	44.76	1,925.12	2,103.58	178.46	9.27%		
35 gallon cart-roll-out	4	49.52	54.11	198.08	216.44	18.36	9.27%		
65 gallon cart-roll-out	2	67.97	74.27	135.94	148.54	12.60	9.27%		
95 gallon cart-roll-out	12	86.22	94.21	1,034.64	1,130.55	95.91	9.27%		
35 gallon cart-every other week	75	29.09	31.79	2,181.75	2,384.00	202.25	9.27%		
65 gallon cart-every other week	5	45.89	50.14	229.45	250.72	21.27	9.27%		
95 gallon cart-every other week	0	64.22	70.17	-	-	-	9.27%		
35 gallon cart-every other week-roll-out	1	45.43	49.64	45.43	49.64	4.21	9.27%		
65 gallon cart-every other week-roll-out	1	64.22	70.17	64.22	70.17	5.95	9.27%		
95 gallon cart-every other week-roll-out	1	72.47	79.19	72.47	79.19	6.72	9.27%		
35 gallon cart-once a month	32	22.00	24.04	704.00	769.26	65.26	9.27%		
35 gallon cart-once a month-roll-out	0	24.76	27.06	-	-	-	9.27%		
65 gallon cart-once a month	1	30.16	32.96	30.16	32.96	2.80	9.27%		
65 gallon cart-once a month-roll-out	0	30.16	32.96	-	-	-	9.27%		
95 gallon cart-once a month	6	42.28	46.20	253.68	277.20	23.52	9.27%		
95 gallon cart-once a month-roll-out	0	42.48	46.42	-	-	-	9.27%		
	1,015								
<b>Total Residential Increase/Month</b>				\$ 43,909	\$ 47,980	\$ 4,070			
<b>Annualized</b>				\$ 526,912	\$ 575,757	\$ 48,845			

<b>Solid Wastes of Willits, Inc.</b>		<b>FRANCHISE FEE CALCULATION</b>					
<b>Summary Effect of Rate Adjustment 9.27%</b>							
<b>Brooktrails Township Effective 1-1-23</b>							
	9/30/2021						
<b>Commercial Customers</b>	Customer Count	<b>Old Rate</b>	<b>New Rate</b>	<b>Old Amt</b>	<b>New Amt</b>	<b>Inc Amt</b>	
<b>% Inc</b>							
<b>1 yard container</b>							
1/week	2	\$ 266.04	\$ 290.70	\$ 532.08	\$ 581.40	\$ 49.32	9.27%
2/week	0	513.68	561.30	-	-	-	9.27%
Every Other Week	0	N/A	N/A				
1/month	0	N/A	N/A				
<b>1.5 yard container</b>							
1/week	0	309.25	337.92	-	-	-	9.27%
2/week	0	600.38	656.04	-	-	-	9.27%
Every Other Week	0	N/A	N/A				
1/month	0	N/A	N/A				
<b>2 yard container</b>							
1/week	1	336.57	367.77	336.57	367.77	31.20	9.27%
2/week	0	655.99	716.80	-	-	-	9.27%
Every Other Week	0	272.90	298.20	-	-	-	9.27%
1/month	0	181.92	198.78	-	-	-	9.27%
<b>35 gallon cart-commercial</b>							
1/week	12	47.45	51.85	569.40	622.18	52.78	9.27%
Every Other Week	1	43.53	47.57	43.53			9.27%
1/month	0	27.58	30.14	-	-	-	9.27%
<b>65 gallon cart-commercial</b>							
1/week	2	67.97	74.27	135.94	148.54	12.60	9.27%
Every Other Week	1	61.51	67.21	61.51			9.27%
1/month	0	36.71	40.11	-	-	-	9.27%
<b>95 gallon cart-commercial</b>							
1/week	7	86.22	94.21	603.54	659.49	55.95	9.27%
Every Other Week	0	69.00	75.40	-	-	-	9.27%
1/month	0	45.93	50.19	-	-	-	9.27%
	26						
<b>Total Commercial Increase/Month</b>				\$ 2,283	\$ 2,379	\$ 202	
<b>Annualized</b>				\$ 27,391	\$ 28,553	\$ 2,422	



<b>Solid Wastes of Willits, Inc.</b>									
<b>Summary Effect of Rate Adjustment 9.27%</b>									
<b>Brooktrails Township Effective 1-1-23</b>									
9/1/2021									
<b>Industrial Customers</b>	<b>Customer Count</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>Old Amt</b>	<b>New Amt</b>	<b>Inc Amt</b>	<b>% Inc</b>		
4 yard container	1	\$ 183.68	\$ 200.71	\$ 183.68	\$ 200.71	\$ 17.03	9.27%		
20 yard drop box	6	631.02	689.52	3,786.12	4,137.09	350.97	9.27%		
30 yard drop box	0	826.85	903.50				9.27%		
40 yard drop box	4	1,073.23	1,172.72	4,292.92	4,690.87	397.95	9.27%		
50 yard drop box	0	1,385.16	1,513.56	-	-	-	9.27%		
<b>Total Customer Count:</b>	1,041								
<b>Total Industrial Increase/Month Annualized</b>				\$ 8,263	\$ 9,029	\$ 766			
<b>Total Effect of Rate Increase</b>				\$ 99,153	\$ 108,344	\$ 9,191			
				\$ 653,456	\$ 712,654	\$ 60,458			