

**READY, SET, GO!
PREPAREDNESS
GUIDE CHECKLIST**

- ☑ Maintain Defensible Space.
- ☑ Harden against flying embers.
- ☑ Create a family evacuation plan.
- ☑ Assemble an emergency supply kit.
- ☑ Learn immediate steps for evacuating.
- ☑ Learn what to do if trapped during a wildfire.
- ☑ Know when to evacuate.
- ☑ Save your community evacuation route.

Download the Ready for Wildfire app for wildfire preparedness checklists, tips and more!



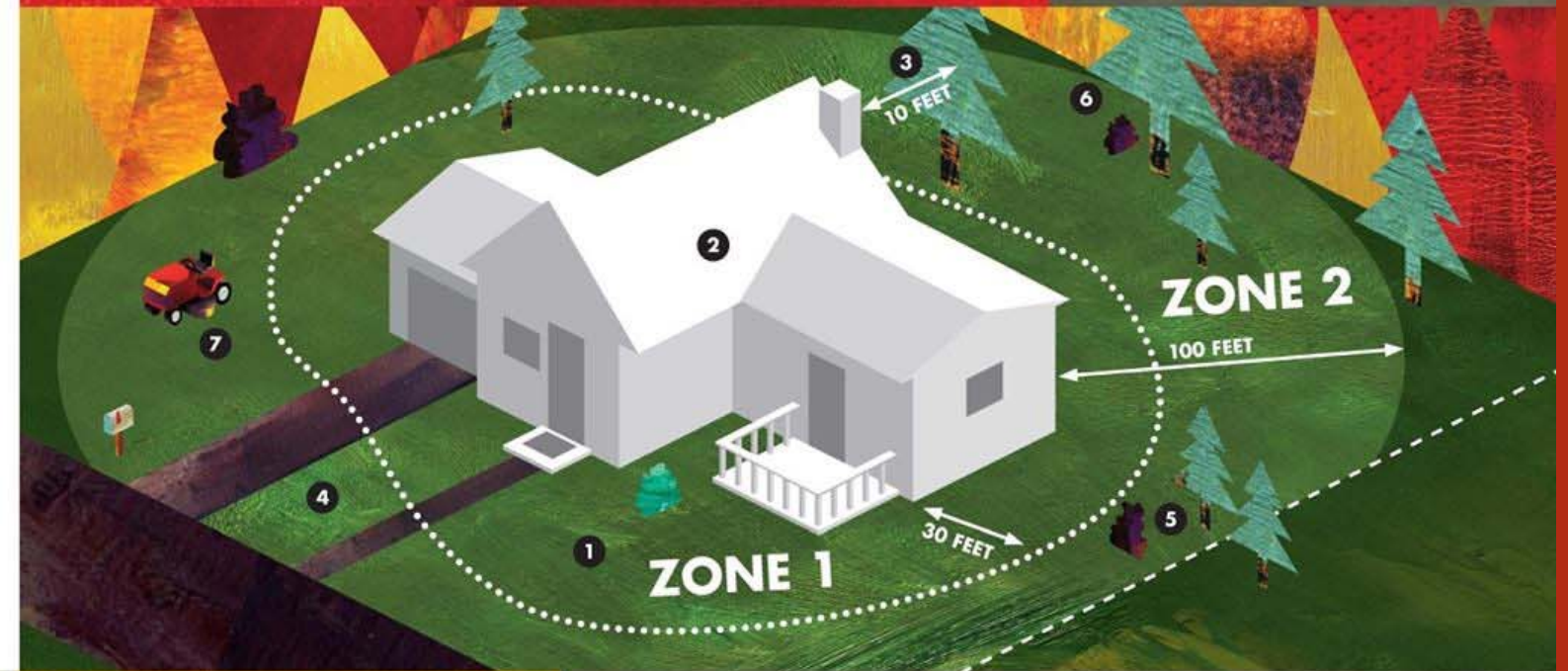
RETURN ADDRESS
RETURN ADDRESS
RETURN ADDRESS



STEP 1

GET READY

**CAL FIRE
MENDOCINO UNIT
EVACUATION PLAN**



**Community of Brooktrails Township
EVACUATION PLAN**

Be Prepared.



ReadyForWildfire.org

MAINTAIN DEFENSIBLE SPACE

Defensible Space is your property's front line protection against wildfire. Creating and maintaining Defensible Space around your home can dramatically increase your home's chance of surviving a wildfire. It also improves the safety of firefighters defending your property. 100 feet of Defensible Space is required by law.*

HARDENING YOUR HOME

Help minimize the risks and protect your home by hardening it using ember-resistant building materials.

TWO ZONES MAKE UP THE REQUIRED 100 FEET OF DEFENSIBLE SPACE

ZONE 1: 30 FEET OF LEAN, CLEAN & GREEN

- 1 Remove all dead plants, grass and weeds.
- 2 Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
- 3 Keep tree branches 10 feet away from your chimney and other trees.

ZONE 2: 30-100 FEET OF REDUCED FUEL

- 4 Cut or mow annual grass down to a maximum height of four inches.
- 5 Create horizontal spacing between shrubs and trees.
- 6 Create vertical spacing between grass, shrubs and trees.

USE EQUIPMENT PROPERLY TO KEEP FROM SPARKING A WILDFIRE

- 7 Mow before 10 a.m., and never on a hot or windy day. String trimmers are a safer option (vs. lawnmowers) for clearing vegetation.

*For more information on preparing Defensible Space and legal requirements visit ReadyForWildfire.org.

STEP 2

GET SET...



PREPARE YOUR FAMILY WITH AN EVACUATION PLAN

- Designate an emergency meeting location outside of the fire or hazard area. This is critical to determine who has safely evacuated from the affected area.
- Become familiar with your community's escape route options. Practice these often so everyone in your family is familiar in case of an emergency.
- Have an evacuation plan for pets and large animals such as horses and other livestock.
- Complete a family communication plan. Download and print a version to keep with this plan at www.ReadyForWildfire.org/prepare-your-family.



ASSEMBLE AN EMERGENCY SUPPLY KIT

- Three-day supply of non-perishable food and three gallons of water per person
- Prescriptions or special medications
- Change of clothing
- Extra eyeglasses or contact lenses
- First aid kit
- Flashlight
- Extra set of car keys, credit cards, cash or traveler's checks
- Battery-powered radio and extra batteries
- Sanitation supplies
- Copies of important documents (birth certificates, passports, etc.)
- Food and water for pets
- This evacuation plan and the designated evacuation route



REMEMBER THE SIX "Ps" IN CASE IMMEDIATE EVACUATION IS REQUIRED

- People and pets
- Papers, phone numbers and important documents
- Prescriptions, vitamins and eyeglasses
- Pictures and irreplaceable memorabilia
- Personal computer hard drive and disks, and power cords
- "Plastic" (credit cards, ATM cards) and cash

STEP 3

GO!



TAKE ACTION IMMEDIATELY WHEN WILDFIRE STRIKES

Follow these steps as soon as possible to get ready to Go!

- Review pre-evacuation preparation checklists (if time allows) at www.ReadyForWildfire.org/pre-evacuation-preparation.
- Ensure your Emergency Supply Kit is in your vehicle.
- Cover up to protect against heat and flying embers. Wear long pants, long-sleeved shirt, hat, heavy shoes/boots, goggles/glasses, and a dry scarf to cover your face. 100% cotton is preferable for clothing.
- If time allows, gather your pets and take them with you.



WHAT TO DO IF YOU BECOME TRAPPED WHILE IN YOUR VEHICLE

- Stay calm.
- Park your vehicle in an area clear of vegetation.
- Close all vehicle windows and vents.
- Cover yourself with a wool blanket or jacket.
- Lie on vehicle floor.
- Use your cell phone to advise officials — call 911.

WHEN TO EVACUATE

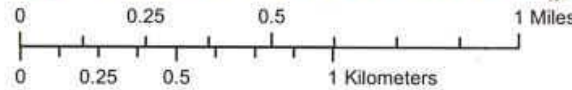
If evacuation is recommended by fire officials, leave promptly — don't hesitate! If fire is becoming an increasing threat, also leave early — whether or not authorities have ordered evacuation. In an intense wildfire, officials may not have time to knock on every door. Early action can help you avoid being caught in a fire, heavy smoke or road congestion. Evacuating early also helps keep roads clear so that firefighters can move about more freely and concentrate on their work.



- Officials will determine the areas to be evacuated and escape routes to use depending on fire location, behavior, wind, terrain, etc.
- Law enforcement agencies are typically responsible for enforcing an evacuation order. Promptly follow their directions.
- You will be advised of potential evacuations as early as possible. You must take the initiative to stay informed and aware. Listen to your radio/TV for announcements from law enforcement and emergency personnel.
- You may be directed to temporary assembly areas to await transfer to a safe location.

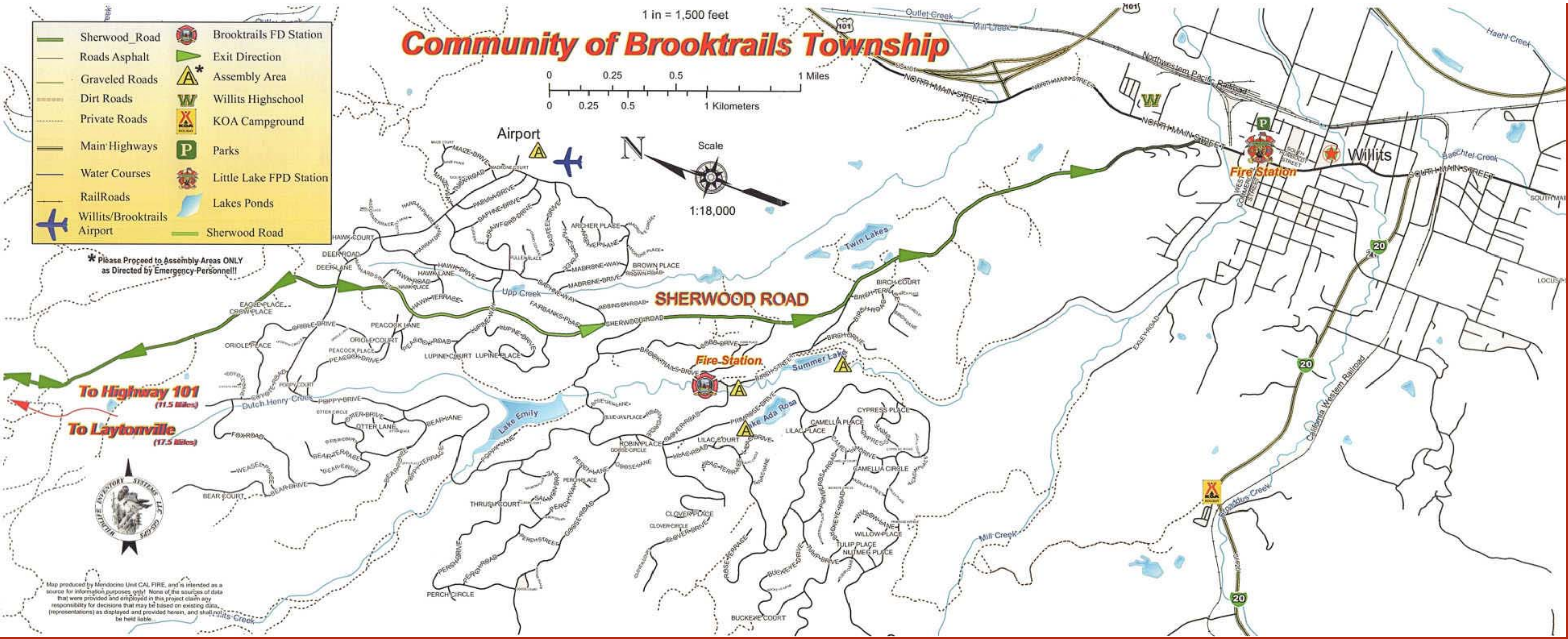
Community of Brooktrails Township

1 in = 1,500 feet



Scale
1:18,000

	Sherwood Road		Brooktrails FD Station
	Roads Asphalt		Exit Direction
	Graveled Roads		Assembly Area
	Dirt Roads		Willits Highschool
	Private Roads		KOA Campground
	Main Highways		Parks
	Water Courses		Little Lake FPD Station
	RailRoads		Lakes Ponds
	Willits/Brooktrails Airport		Sherwood Road



To Highway 101
(11.5 Miles)

To Laytonville
(17.5 Miles)

Map produced by Mendocino Unit CAL FIRE, and is intended as a source for information purposes only. None of the sources of data that were provided and employed in this project claim any responsibility for decisions that may be based on existing data, representations as displayed and provided herein, and shall not be held liable.

UNDERSTANDING EVACUATIONS

Evacuation Order: This requires residents to immediately move out of an affected area due to an immediate threat of wildfire.

Evacuation Warning: Community residents will be advised of a potential threat to life and property. An evacuation warning considers the probability that an area will be affected and prepares residents for a potential evacuation order.

Shelter in Place: Advises residents to stay secure at their current location. This is used when evacuation will cause a higher potential for loss of life than remaining in place.

Rescue: Emergency actions taken within the affected area to recover and help injured or trapped citizens. Entry into this area is restricted to rescue workers only.

LIFTING OF EVACUATIONS

Evacuations may stay in effect for several days. CAL FIRE, local law enforcement and local utility companies will decide when it is safe to lift the evacuations. Be assured this will be done as soon as possible.

Make sure you have a photo ID with your correct address. If recently moved, a bill with your current address and name will suffice along with a photo ID. Once it is determined that it is safe to return, only residents with proper identification will be allowed to do so, at first.

Notifications will be available via:

- Media
- Local fire and law enforcement departments' social media sites and websites
- Local county cell phone emergency notification systems, where available
- Road closure signage
- Evacuation centers

[Click to Download Map](#) [PDF File](#) [JPG Image](#)

PREPARE YOUR HOUSEHOLD SAFETY PLAN NOW

- 1 Meet with your entire family and discuss what each member needs to do to remain safe.
- 2 Determine how and when you will transport family pets and animals. Make sure your animals are easily identifiable and plan for food and water for them. Red Cross shelters do not accept pets. Contact your local animal rescue group or animal control for assistance.
- 3 Determine an out-of-area central meeting point and/or designate a contact person to reach via phone.
- 4 Designate a local contact for the care of children and pets.
- 5 Review emergency travel routes, public assembly points and temporary assembly areas. Make sure everyone is familiar with each location and knows how to get there.
- 6 Set up regular practice drills with your family to be prepared in case of evacuation.
- 7 Complete your personalized Household Safety Plan (below).
- 8 Update your Household Safety Plan annually or as needed.

OUR FAMILY

OUR NAME(S) _____
 OUR ADDRESS _____
 OUR PHONE NUMBERS _____
 THE LOCATION WE WILL MEET AT IF EVACUATED _____

OUR OUT-OF-AREA EMERGENCY CONTACT PERSON IS

NAME _____
 EMAIL _____
 EMERGENCY PHONE NUMBER _____

NEIGHBORS WHO MAY NEED ASSISTANCE TO EVACUATE

NAME _____
 ADDRESS _____
 PHONE NUMBER _____
 NAME _____
 ADDRESS _____
 PHONE NUMBER _____

OUR LOCAL CONTACTS TO CARE FOR OUR CHILDREN

NAME _____
 LOCATION _____
 PHONE NUMBER _____
 NAME _____
 LOCATION _____
 PHONE NUMBER _____
 SCHOOL NAME _____
 SCHOOL PHONE NUMBER _____
 SCHOOL NAME _____
 SCHOOL PHONE NUMBER _____

OTHER IMPORTANT CONTACTS

VETERINARIAN NAME & PHONE NUMBER _____
 NAME & PHONE NUMBER _____
 NAME & PHONE NUMBER _____
 NAME & PHONE NUMBER _____

PREPARE TO GO!

CAL FIRE EVACUATION PLAN

BE READY. ASSEMBLE YOUR OWN EMERGENCY SUPPLY KIT



Notice of evacuation doesn't always allow you to gather needed essentials! Plan ahead by gathering what you need to take with you. Place these essentials in one or more easy-to-carry containers and keep in a location where you can quickly grab them.

Update your Emergency Supply Kit every six months, or as your needs change. Be sure to check expiration dates on perishable items such as food, beverages and batteries.

Include a three-day supply for each family member (this is for all supplies—ie sanitation, food, water, etc.).



ReadyForWildfire.org

YOUR EMERGENCY SUPPLY KIT LIST STARTS HERE

- Evacuation Plan and maps. Includes completed Household Safety Plan already filled out.
- Water—One gallon per person per day.
- Three-day supply of food for each person. Dried or canned food that doesn't require cooking is preferable.
- A couple of changes of clothes and sturdy shoes. Consider warm and cold weather.
- Personal hygiene items, such as toothbrush, toothpaste, hair brush etc.
- Medication/medical documents, including non-prescription medications, a list of prescription meds with copies of the prescriptions, and a list of known allergies.
- Visual aids, such as spare eyeglasses or contacts, and eye solution.
- Pet Emergency Supply Kit—Food, water, bowl, plastic bags, litter, leash, medical and immunization records, medicine, current photo of pet, transport carrier and names and phone numbers of your veterinary hospitals and animal shelters.
- Personal documents—Copies of insurance policies, birth certificates, home deed/lease, and other important documents.
- Identification—Copies of driver's license/I.D. card and health insurance cards.
- Cash, in small denominations, and credit cards.
- Cell phone charger—home and car.
- Emergency blanket or sleeping bag.
- First aid kit (with manual).
- Sanitation supplies, such as disposable cleaning cloths, toilet paper, garbage bags and twist ties.
- Emergency lighting, such as flashlights, glow sticks, head lamps, and plenty of extra batteries.
- Small tool kit including screwdrivers, pliers, hammer, multi-purpose tool, etc.
- Radio—Include extra batteries or have hand-crank radio
- Duct tape, rope/twine and zip ties.
- Dust mask and work gloves.
- Utensils and cups for each family member for food and water.
- Extra set of keys.
- A whistle to signal for help.
- Deck of cards or small games (entertainment for children and adults).

LAST MINUTE ITEMS, IF TIME ALLOWS

- Family photos.
- Emergency scanner.
- Computer flash-drives and external hard drives/laptop with power cords.