



**BROOKTRAILS TOWNSHIP
COMMUNITY SERVICES DISTRICT
Board of Directors
Regular Meeting Agenda**

Board of Directors:
President Rick Williams
Vice-President Tony Orth
Director Ralph Santos
Director Ed Horrick
Director Tina Tyler-O'Shea

Tuesday, April 9, 2019

**REGULAR SESSION
Brooktrails Township Community Center
24850 Birch Street
7:00 PM to 10:30 PM***

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

1. The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION

2. The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.
3. Report on closed session (if needed).

D. MINUTES OF PREVIOUS MEETINGS

4. The Board may approve, or amend and approve, the minutes of previous meetings including: March 26, 2019.

E. SPECIAL PRESENTATIONS: None

F. PUBLIC HEARINGS: None

G. REPORTS

**From Directors:
From District Counsel:
From General Manager:**

H. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

I. DIRECTORS' RESPONSE TO PUBLIC COMMENTS

(Responses will generally be brief; Directors may call upon General Manager to respond. Items may be placed on a future agenda for a more in-depth response)

J. CONSENT CALENDAR

5. Review of Accounts Payable report and authorization to issue checks on or about April 10, 2019.

K. ACTION AGENDA

6. Introduction of FY 2019-20 Sewer Standby Assessment Ordinance
7. Introduction of FY 2019-20 Water Availability Assessment Resolution
8. Consideration of Water Availability and Sewer Standby Joint Notice of Hearing for Protests (Postcard Mailing)
9. Introduction of Fiscal Year 2019-20 Draft Budget / Financial Plan for Services

L. ADJOURNMENT

10. The Board will consider a motion to adjourn.

UPCOMING BOARD MEETINGS

Regular Meetings of the Board

Community Center, 24850 Birch Street

7:00 p.m.

April 13, 2019 – Annual Budget Meeting

April 23, 2019

UPCOMING HOLIDAYS

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Last Resolution Adopted: 2019-04

Last Ordinance Adopted: 159

IMPORTANT INFORMATION ABOUT BOARD MEETINGS:

RIGHT OF APPEAL. People who are dissatisfied with decisions of the Board of Directors may have the right of review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

***MANDATORY ADJOURNMENT.** Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

AGENDA MATERIALS: The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Agendas and materials related to an item on an agenda (including materials distributed to the Board after the agenda is posted) are available in the District Office, 24860 Birch Street, Willits, CA 95490, during normal business hours (8:00 a.m.–5:00 p.m. Monday-Friday) and on the Township Website Home Page site on the internet at <http://www.btcSD.org> (click on "Board Agenda & Minutes").

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the District Office at (707)459-2494 or FAX (707)459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.