

# REGULAR MEETING AGENDA

## BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT

### BOARD OF DIRECTORS

Brooktrails Community Center

24850 Birch Street

**Tuesday, November 9, 2010**

6:15 p.m.

#### **CLOSED SESSION**

**Brooktrails District Office**

**24860 Birch Street**

- Conference with District Counsel regarding existing litigation (Brooktrails Township CSD v. City of Willits, Mendocino County Superior Court Case #2010-56037 (Closed Session per Government Code Sec. 54956.9(a))
- Conference with District Counsel regarding two cases of anticipated litigation (Closed Session per Government Code Sec. 54956.9(b)(1))

7:00 p.m. – 10:30 p.m.\*

#### **REGULAR SESSION**

**Brooktrails Community Center**

**24850 Birch Street**

#### **A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

#### **B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

#### **REPORT ON CLOSED SESSION**

1. Report on closed session – tonight's meeting.

#### **C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

#### **D. MINUTES OF PREVIOUS MEETINGS**

2. The Board will approve, or amend and approve, the minutes of previous meetings, including:  
October 26, 2010

#### **E. SPECIAL PRESENTATION**

None.

#### **F. PUBLIC HEARING**

3. Hearing on Solid Wastes of Willits proposed rates for garbage collection for 2011.

**G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

**H. CONSENT CALENDAR**

- 4. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)
- 5. Preauthorization of second check run for November 24 ( 5 minutes)

**I. ACTION AGENDA**

- 6. Consideration of adoption of resolution setting revised garbage collection (SWOW) rates to be effective January 1, 2011 ( 5 minutes)
- 7. LAFCO Sphere of Influence / Municipal Service Review Report Review of Chapter 7 – MSR Determinations (20 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance – October warrants**

**iv. Planning**

**v. Possible upcoming agenda items**

- DEC Annual Board reorganization
- Terry Krieg, CPA June 30, 2010 audit report
- Gardner Trust lot donation
- Consideration of extending the provisions of the Heritage Tree Ordinance, now being called the Native Tree Ordinance, to private property owners; potential for enforcement
- JAN Annual water report
- Annual report of Employee & Officer Reimbursement
- FEB Annual Report – Recreation, Greenbelt & Conservation Committee

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**  
December 14, 2010 (only December meeting)  
January 11, 2011

**UPCOMING HOLIDAYS**  
November 25-26, 2010 (Thanksgiving)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

**Last Resolution Adopted: 2010 – 17**

**Last Ordinance Adopted: 141**

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.