

# REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, May 25, 2010**

6:30 p.m. – 7:00 p.m.

**CLOSED SESSION**

**Brooktrails District Office  
24860 Birch Street**

- Conference with District Counsel regarding existing litigation (Brooktrails Township CSD v. City of Willits, Mendocino County Superior Court Case #2010-56037)  
(Closed Session per Government Code Sec.54956.9(a))

7:00 p.m. – 10:30 p.m.\*

**REGULAR SESSION**

**Brooktrails Community Center  
24850 Birch Street**

**A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

**B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

**REPORT ON CLOSED SESSION**

1. Report by General Manager or District Counsel on closed session held before and after May 11, 2010 meeting, which included:

- Conference with District Counsel regarding anticipated litigation (one case)  
(Closed Session per Government Code Sec. 54956.9(b)(1))
- Conference with District Counsel regarding existing litigation (Brooktrails Township CSD v. City of Willits, Mendocino County Superior Court Case #2010-56037)  
(Closed Session per Government Code Sec.54956.9(a))

2. Report by District Counsel on closed session held before this meeting.

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

**D. MINUTES OF PREVIOUS MEETINGS**

3. The Board will approve, or amend and approve, the minutes of previous meetings, including:

May 11, 2010

**E. SPECIAL PRESENTATION**

4. Potential Sheriff report regarding recent marijuana incident in Brooktrails May 14, 2010 (and update on new County nuisance process on marijuana) (20 minutes)

**F. PUBLIC HEARING**

None.

**G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

**H. CONSENT CALENDAR**

5. Review of Accounts Payable report and authorization to issue checks (5 minutes)

**I. ACTION AGENDA**

6. Consideration of resolution accepting McIntosh/Jacobs 31 lot donations (10 minutes)
7. Consideration of resolution adopting tax appropriations limit for FY 2010-11 (5 minutes)
8. Consideration of resolution extending term of Urgency Ord. 141 (24 waiting list connections process) (10 minutes)
9. Board direction to Park Supt. regarding proposal for redwood tree trimming & management of golf course prior to adoption of Specific Plan update. (20 minutes)
10. Consideration of Preliminary Golf Management Facility / Tree Plan (25 minutes)
11. Consideration of golf course drainage for holes # 1, 6, 7, & 8 (sub element of Preliminary Golf Management Facility / Tree Plan) (20 minutes)
12. Plan identification for tree limbing (sub element of Preliminary Golf Management Facility / Tree Plan) (30 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:
- i. Significant correspondence received since last meeting**
  - ii. Personnel**
  - iii. Finance**
  - iv. Planning**
  - v. Possible upcoming agenda items:**
  - vi. Other**

JUN AES report on Ada Rose Project (6/9)  
 Timeline report on Ada Rose Project (6/9)  
 Two Grand Jury report(s) require District response (6/9)  
 CalTrans Round-a-bout at northern interchange (6/9)  
 Budget public hearing (6/9)  
 Rates & Fees public hearings (6/9 and 6/22)  
 Employee contract (6/22)  
 Adopt budget, rates & fees (6/22)  
 Approve Report to County; public hearing on sewer standby/water availability protests (6/22)

JUL "Draft" LAFCO MSR review for comment  
 Replacement of Urgency Ord. 141 with permanent ordinance (no later than 7/27 meeting)

AUG Annual Sheriff's Report

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**

WEDNESDAY, June 9, 2010  
 June 22, 2010

**UPCOMING HOLIDAYS**

Monday, May 31, 2010 – Memorial Day

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

**Last Resolution Adopted: 2010 - 6**

**Last Ordinance Adopted: 141**

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.