

**REVISED
REGULAR MEETING AGENDA**

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**Brooktrails Community Center
24850 Birch Street**

Wednesday, June 9, 2010

PLEASE NOTE THIS MEETING IS ON WEDNESDAY, NOT TUESDAY!

6:30 p.m. – 7:00 p.m.

CLOSED SESSION

**Brooktrails District Office
24860 Birch Street**

- Conference with District Counsel regarding existing litigation (two cases: Brooktrails Township CSD v. City of Willits, Mendocino County Superior Court Case #2010-56037; Brooktrails Township v. McCloy, et al. [Roseman], Mendocino County Superior Court Case #2008-51317) (Closed Session per Government Code Sec.54956.9(a))

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
May 25, 2010

E. SPECIAL PRESENTATION

F. PUBLIC HEARING

2. Public Hearing on Proposed Budget for FY 2010-11. (5 minutes)
3. First Public Hearing on Proposed Rates & Fees for FY 2010-11. (5 minutes)

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

- 4. Review of Accounts Payable report and authorization to issue checks (5 minutes)

I. ACTION AGENDA

- 5. Willits Bypass issues: Discussion of roundabout concept at northern interchange; consideration of letter to City of Willits in support of roundabout and regarding relinquishment of Main Street by Willits (20 minutes)

- 6. Required Response of a Grand Jury Item titled “Trials and Tribulations of Running a Small City” dated May 14, 2010 (Findings 9-11; Recommendations 5-6) (20 minutes)

- 7. Required Response of a Grand Jury Item titled “The Bottom Line, Northern Inland Recreation District” dated May 14, 2010 (All Findings: Recommendations 1) (20 minutes)

- 8. Consideration of Proposed Changes to Greenbelt Stewardship Plan (20 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

- i. Significant correspondence received since last meeting**

- ii. Personnel**

- iii. Finance – May warrants**

- iv. Planning**

- v. Possible upcoming agenda items:**

- vi. Other**

- JUN Rates & Fees public hearings (6/9 and 6/22)
- Employee contract (6/22)
- Adopt budget, rates & fees (6/22)
- Approve Report to County; public hearing on sewer standby/water availability protests (6/22)
- JUL AES report on Ada Rose Project
- Timeline report on Ada Rose Project
- “Draft” LAFCO MSR review for comment
- Replacement of Urgency Ord. 141 with permanent ordinance (no later than 7/27 meeting)
- Annual Fund Transfers Resolution
- SWOW financial report
- AUG Annual Sheriff’s Report

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

June 22, 2010

July 13, 2010

UPCOMING HOLIDAYS

Monday, July 5, 2010 – Fourth of July observed

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2010 - 9

Last Ordinance Adopted: 141

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.