

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, January 12, 2010**

6:30 p.m. – 7:00 p.m.

CLOSED SESSION

**Brooktrails District Office
24860 Birch Street**

- Conference with District Counsel regarding anticipated litigation (one case)
(Closed Session per Government Code Sec. 54956.9(b)(1))

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
December 8, 2009

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

2. Review of Accounts Payable report and authorization to issue checks (5 minutes)
3. Retroactive approval of second check run on December 23, 2009 (5 minutes)

I. ACTION AGENDA

4. AES Lake Ada Rose Stage I Intermediate Report (Pete Bontadelli) and potential request for further funds for water analysis (40 minutes)
5. Annual Water Report for Calendar Year 2009 (15 minutes)
6. Meeting schedule for 2010; scheduling annual Planning and Budget meetings (10 minutes)
7. Report of Officer & Employee expense reimbursement – 2010 (5 minutes)
8. Consideration of nomination of Tony Orth for LAFCO District Rep (5 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – December warrants

iv. Planning

v. Possible upcoming agenda items:

vi. Other

- | | |
|-----|--|
| JAN | Annual June 30, 2009 audit (Terry Krieg, CPA)
Annual Indebtedness & Investment Policy Resolutions
Post-Retirement Benefits CalPERS Trust Account GASB 45
District drug policy |
| FEB | Report from Wagner & Bonsignore, Inc on water yield analysis
Potential report to DHS on water moratorium issues
Annual report, Recreation, Conservation & Greenbelt Committee |
| MAR | Annual fire report – forced weed abatement policy
FY 2010/11 budget hand-out
Saturday planning meeting |
| APR | Annual newsletter
FY 2010/11 annual procedures begin: rates & fees, assessments, notices, etc.
Saturday budget meeting |

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

January 26, 2010

February 9, 2010

UPCOMING HOLIDAYS

January 18, 2010 (Martin Luther King Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2010 -

Last Ordinance Adopted: 139

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.