

REGULAR MEETING AGENDA

BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Brooktrails Community Center
24850 Birch Street

Tuesday, August 24, 2010

6:30 – 7:00 p.m

CLOSED SESSION

Brooktrails District Office

24860 Birch Street

- Conference with District Counsel regarding existing litigation (Brooktrails Township CSD v. City of Willits, Mendocino County Superior Court Case #2010-56037 (Closed Session per Government Code Sec. 54956.9(a))
- Conference with District Counsel regarding anticipated litigation (one case) (Closed Session per Government Code Sec. 54956.9(b)(1))

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

Brooktrails Community Center

24850 Birch Street

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

1. Closed session – tonight's meeting.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

2. The Board will approve, or amend and approve, the minutes of previous meetings, including:

July 27, 2010

E. SPECIAL PRESENTATION

F. PUBLIC HEARING

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

- 3. Review of Accounts Payable report and authorization to issue checks (5 minutes)
- 4. Retroactive approval of August 11, 2010 check run (5 minutes)

I. ACTION AGENDA

- 5. "Draft" LAFCO Sphere of Influence/Municipal Service Review report for review and comments from Board (1 hour)
- 6. Director Orth request for District payment of \$6,000.00 (Recreation) toward viability study for Willits Creek Trail by Roger Sternberg (20 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – July warrants

iv. Planning

v. Possible upcoming agenda items

- SEP Timeline report on Ada Rose Project / AES NOP decision
- OCT June 30, 2010 Audit (Terry Krieg, CPA)
- NOV Specific Plan EIR discussion

vi. Other

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

September 14, 2010

September 28, 2010

UPCOMING HOLIDAYS

Monday, September 6, 2010 – Labor Day

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil

Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2010 – 16

Last Ordinance Adopted: 141

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.