

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, October 27, 2009**

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
October 13, 2009

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

2. Review of Accounts Payable report and authorization to issue checks (5 minutes)
3. Retroactive approval of check for connection fees mailer postage (5 minutes)

I. ACTION AGENDA

4. Bob Axt, District Architect, will be here to discuss various issues Regarding carports, fencing, setbacks, trees to close to structures, etc. (40 minutes)

5. SWOW – Consideration of Resolution 2009-13 Amending Agreement to add yard waste curbside pickup to service (15 minutes)
6. Review and approve additional chapters SSMP for 11/1/09 deadline (20 minutes)
7. Consideration of resolution accepting Sarlande lot donation (5 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

- i. Significant correspondence received since last meeting**
- ii. Personnel**
- iii. Finance**
- iv. Planning**
- v. Possible upcoming agenda items:**
- vi. Other**

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| NOV | Connection Fee Hearing # 1 Water / Sewer (11/10)
Consideration of water rights budget (Hanson Engineering, subsidiary of Wagner & Bonsignore, Inc.)
Potential hiring of Wagner & Bonsignore for water yield evaluation (11/10)
Continuation of Golf Course discussion (11/10)
Solid Waste of Willits Hearing and adoption of rates resolution (11/10) |
| DEC | Connection Fee Hearing # 2 Water / Sewer (12/08)
Annual June 30, 2009 audit (Terry Krieg, CPA) (12/8)
Annual Indebtedness & Investment Policy Resolutions (12/8)
Revised Fund Transfers resolution (12/8)
CA Employer's Retiree Benefit Trust GASB 45 Statement (12/8)
District drug policy (12/8) |
| JAN | Annual Water Report
Discussion of forced weed abatement policy
Potential LAFCO MSR |
| FEB | Fund Transfers revised Resolution
Finalization of connection fees water / sewer
Potential report to DHS on water moratorium issues |
| MAR | Annual fire report
FY 2010/11 budget hand-out |
| APR | Annual newsletter
FY 2010/11 rates & fees, assessments, notices, etc. |

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

November 10, 2009 (only November meeting)

December 8, 2009 (only December meeting)

UPCOMING HOLIDAYS

Thursday-Friday, November 26-27, 2009 (Thanksgiving)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2009 - 12

Last Ordinance Adopted: 139

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.