

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, November 10, 2009**

6:30p.m. – 7:00 p.m.

CLOSED SESSION

**Brooktrails District Office
24860 Birch Street**

-- Annual review of District Counsel contract – Closed session per
Government Code Section 54957

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
October 27, 2009

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

2. Public Hearing – SWOW yard waste curbside pickup and proposed rates to be effective 1/1/10 (resolution to be considered separately in Action Agenda)
3. Public Hearing – Connection Fees hearing #1

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

- 4. Review of Accounts Payable report and authorization to issue checks (5 minutes)
- 5. Authorization of second check run on November 25, 2009 (5 minutes)

I. ACTION AGENDA

- 6. Consideration of resolution setting Solid Waste of Willits rates to be effective January 1, 2010 (10 minutes)
- 7. Golf Course discussion regarding Ron Runberg, PGA contract (30 minutes)
- 8. Potential hiring of Wagner & Bonsignore for water yield evaluation (10 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – October warrants

iv. Planning

v. Possible upcoming agenda items:

vi. Other

- DEC Connection Fee Hearing # 2 Water / Sewer (12/08)
Annual June 30, 2009 audit (Terry Krieg, CPA) (12/8)
Annual Indebtedness & Investment Policy Resolutions (12/8)
Revised Fund Transfers resolution (12/8)
CA Employer's Retiree Benefit Trust GASB 45 Statement (12/8)
District drug policy (12/8)
- JAN Annual Water Report
Discussion of forced weed abatement policy
Potential LAFCO MSR
- FEB Fund Transfers revised Resolution
Finalization of connection fees water / sewer
Potential report to DHS on water moratorium issues
- MAR Annual fire report
FY 2010/11 budget hand-out
- APR Annual newsletter
FY 2010/11 rates & fees, assessments, notices, etc.

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

December 8, 2009 (only December meeting)

January 12, 2010

UPCOMING HOLIDAYS

Thursday-Friday, November 26-27, 2009 (Thanksgiving)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2009 - 14

Last Ordinance Adopted: 139

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.