

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, June 23, 2009**

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSIONS

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
June 9, 2009

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

2. Public hearing (2nd of 2) on Proposed Rates & Fees for FY 2009-10. After this hearing, adoption of the resolutions enacting these fees will be on the Action Agenda.

3. Hearing on Protests to Water Availability Charges. Each year the District sends notices to owners of all parcels eligible for water service advising them the Board will hold a hearing on whether or not the proposed application of water availability charge to their lot is correct. (This is not a hearing on the charges themselves.) Any protests will be approved or denied by motion. The Board will approve the report as amended in the Action Agenda section and staff will submit the report to the County Tax Assessor's office.

4. Hearing on Protests to Sewer Standby Charges. Each year the District conducts a hearing to receive protests as to the application of sewer standby charges to any individual lot. (This is not a hearing on the charges themselves.) Any protests will be approved or denied by motion. The Board will approve the report as amended in the Action Agenda section and staff will submit the report to the County Tax Assessor's office.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

5. Review of Accounts Payable report and authorization to issue checks (5 minutes)

I. ACTION AGENDA

6. Consideration of draft resolutions establishing Water/Sewer Rates, (5 minutes)
Golf Course Fees for FY 2009-10

7. Approval of report to Mendocino County Tax Assessor on water (5 minutes)
availability charges and sewer standby charges

8. Consideration of resolution adopting FY 2009-10 Budget (5 minutes)
NOTE: A revised budget will be distributed for this meeting.

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

(a) Reports from Directors

(b) Report from District Counsel

(c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance

iv. Planning

v. Possible upcoming agenda items:

vi. Other

JUL Appeal of Naomi Wagner / Ron Johnson on service connection & debt (7/14)
Architectural appeal from resident Tom Germann (boat port) (7/14)
2nd Access Road Feasibility Report (7/28)
Consideration of overall issue of architectural discussion on carports, etc. (7/28)

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

July 14, 2009

July 28, 2009

August 25, 2009 (only August meeting)

UPCOMING HOLIDAYS

Friday, July 3, 2009 (Fourth of July)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2009 - 6

Last Ordinance Adopted: 139

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.