

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, January 13, 2009**

6:30 p.m.

CLOSED SESSION 1

**Brooktrails District Office
24860 Birch Street**

- Conference with District Counsel regarding pending litigation – Paland v. Brooktrails, Court of Appeals A122630 (Closed Session per Government Code Section 54956.9(c))
There will be a second closed session after adjournment of the regular meeting.

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSIONS

- 1. Report from closed session of 12/9/08, including formation of ad hoc Sewer Steering Committee and denial of Roseman claim, with type of vote specified.*
- 2. Report on closed session prior to this meeting.*

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
December 9, 2008

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

- 2. Review of Accounts Payable report and authorization to issue checks (5 minutes)
- 3. Retroactive approval of 12/24/08 check run (5 minutes)

I. ACTION AGENDA

- 4. Annual report of Recreation, Greenbelt & Conservation Committee (10 minutes)
- 5. Consideration of signage to address dirt bikes issue/district rules (30 minutes)
- 6. Consideration of resolution declaring public nuisance at 25520 Poppy Drive (10 minutes)
- 7. Meeting schedule for 2009; scheduling of annual Planning and Budget meetings (20 minutes)
- 8. Report of Officer & Employee Expense Reimbursement – 2008 (10 minutes)
- 9. Discussion of impact of Willits Sewer Plant project cost on District's sewer base rates (25 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – December warrants

iv. Planning

v. Possible upcoming agenda items:

vi. Other

- JAN McGee multiplex appeal resolution
Consideration of tank liner for Tank 14 (Oriole)
Excessive Water Use issue
Commercial Nursery operating on residential meter
- FEB Notice of Completion of Rubber Spillway Project
Annual Water Report
Revised look at water capacity (Bonsignore & Wagner Engineering)
LAFCO MSR review by Board of Directors
Beginning Revised 5-year update of Specific Plan
- MAR Proposed FY2009/10 budget hand-out
Revised look at water & sewer connection fees (Oscar Larsen Engineering)
Annual Saturday Planning Meeting

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the

Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

CLOSED SESSION 2

- Conference with District Counsel regarding pending litigation – one case (Closed Session per Government Code Section 54956.9(c))

Report on this closed session will be made at next Board meeting.

NOTE: UPCOMING MEETINGS

January 27, 2009

February 10, 2009

UPCOMING HOLIDAYS

January 19, 2009 (Martin Luther King Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2009 - *

Last Ordinance Adopted: 136

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.