

## REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, February 24, 2009**

7:00 p.m. – 10:30 p.m.\*

### REGULAR SESSION

**Brooktrails Community Center  
24850 Birch Street**

#### A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

#### B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

#### REPORT ON CLOSED SESSIONS

#### C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

#### D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:  
February 10, 2009

#### E. SPECIAL PRESENTATION

None.

#### F. PUBLIC HEARING

None.

#### G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

#### H. CONSENT CALENDAR

2. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)

#### I. ACTION AGENDA

3. Public Discussion – Golf Course tree cutting proposal (1 – 3 ½ hours)  
*NOTE: The Board will not take any action on this issue at this meeting.*

#### J. ADDITIONS TO FUTURE AGENDAS

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

- i. Significant correspondence received since last meeting**
- ii. Personnel**
- iii. Finance**
- iv. Planning**
- v. Possible upcoming agenda items:**
- vi. Other**

- MAR Finalization of Lake Emily Rubber Spillway project (3/10)
- Call for the question on the golf course tree cutting issue (3/10)
- Annual Saturday Planning Meeting (3/7)
- Drafting of sewer rate letter to customers (3/7)
- Introduction of Excessive Water Use Cap Ordinance (3/10)
- Proposed FY2009-10 budget hand-out (3/24)
- GASB 45 Valuation/Funding of Retiree Health Benefits (3/24)
- Annual Fire Dept Review (3/24)
- APR Annual Saturday Budget Meeting (4/4)
- LAFCO MSR review by Board of Directors
- Revised look at water capacity (Bonsignore & Wagner Engineering)
- Revised look at water & sewer connection fees (Oscar Larsen Engineering)
- Consideration of WAA – Lake Ada Rose
- Beginning Revised 5-year update of Specific Plan
- FY 2009-10 Rates & Fees / Sewer Standby / Water Availability Charges (budget process)
- McGee multiplex appeal resolution

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**

March 7, 2009 (Saturday Planning Meeting – 9:00 a.m.)  
March 10, 2009

**UPCOMING HOLIDAYS**

April 10, 2009 – closing at 2:00 p.m. (Good Friday)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District’s Board and agencies may be judicially challenged in state court.

**Last Resolution Adopted: 2009 - 1**

**Last Ordinance Adopted: 137**

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for

consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.