

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, April 28, 2009**

6:45 p.m.

CLOSED SESSION

**Brooktrails District Office
24860 Birch Street**

- Conference with District Counsel regarding anticipated litigation (one case) (Closed Session per Government Code Sec. 54956.9(c))

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSIONS

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
April 4, 2009
April 14, 2009

E. SPECIAL PRESENTATION

None.

F. PUBLIC HEARING

2. Proposed Ord. 139 – Sewer Standby Charges for FY 2009-10
3. Draft Resolution setting Water Availability Charges for FY 2009-10

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

4. Review of Accounts Payable report and authorization to issue checks (5 minutes)

I. ACTION AGENDA

5. Consideration of adoption of Ord. 139 – Sewer Standby Charges and set public hearing for protests for June 23, 2009 (5 minutes)
6. Consideration of adoption of resolution setting Water Availability Charges for FY 2009-10 and set public hearing for protests for June 23, 2009 (5 minutes)
7. Rates & Fees for FY 2009-10: correcting procedural error at April 14 meeting; reintroduce resolutions; schedule public hearings; approve costs of mailer (25 minutes)
8. Consideration of motorcycle stunt show in parking lot (10 minutes)
9. Discussion of potential blanket variance with County Planning & Building re: carports (15 minutes)
10. Discussion of Golf Course Committee (20 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:
- i. Significant correspondence received since last meeting**
 - ii. Personnel**
 - iii. Finance**
 - iv. Planning**
 - v. Possible upcoming agenda items:**
 - vi. Other**
 - MAY LAFCO MSR review by Board of Directors
 - Beginning Revised 5-year update of Specific Plan
 - Revised Ord. 93 on inappropriate language & behavior (act of violence)

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

May 12, 2009

May 26, 2009

UPCOMING HOLIDAYS

May 25, 2009 (Memorial Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2009 - 2

Last Ordinance Adopted: 138

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.