

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Wednesday, November 12, 2008**

Please NOTE this meeting is on a Wednesday, not the usual Tuesday, due to Veterans Day holiday.

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

Report on closed sessions of 10/28/08 and this meeting's closed session.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
October 28, 2008

E. SPECIAL PRESENTATION

None

F. PUBLIC HEARING

2. Public Hearing on proposed garbage rates for Solid Wastes of Willits to become effective January 1, 2009.
3. Public Hearing on Public Nuisance at 24926 Brooktrails Drive

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

4. Review of Accounts Payable report and authorization to issue checks (5 minutes)
5. Retroactive approval of Rubber Spillway payments (5 minutes)

I. ACTION AGENDA

6. Consideration of resolution establishing revised garbage rates to become effective January 1, 2009 (10 minutes)
7. Consideration of District removal of public nuisance conditions (pursuant to Res. 2008-27) at 24926 Brooktrails Drive (10 minutes)
8. Annual Report of Recreation, Conservation & Greenbelt Committee - Jerry Garvey, Chair (15 minutes)
9. Consideration of lot donation: Kitzmiller Trust – 1186 Madrone Circle (10 minutes)
10. Consideration of Van Saun memorial bench donation for Par Course Trail (10 minutes)
11. Consideration of Utility Building constructed at Madrone Lift Station (10 minutes)
12. Review of proposed comments to County General Plan Update/DEIR (10 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – October warrants

iv. Planning

v. Possible upcoming agenda items:

- DEC Excessive use cap
Annual review of District Counsel contract
Board reorganization; committee appointments
Public Safety Review to Board of Supervisors (Sherwood Road Discussion)
Consideration of calendar for walk-thru of Golf Course
Review of annual audit, P/E 6/30/08
Annual review of Investment and Indebtedness policies

JAN McGee multiplex appeal

vi. Other

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

Tuesday, December 9, 2008 (only December meeting)

January 13, 2009

UPCOMING HOLIDAYS

November 27-28, 2008 (Thanksgiving)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2008 – 31

Last Ordinance Adopted: 136

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the BTCSD District Office, 24860 Birch Street, Willits, CA 95490 during normal business hours. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.