

REVISED  
REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, March 11, 2008**

6:30pm – 7:00pm  
**CLOSED SESSION**  
**District Office**  
**24860 Birch Street**

- Conference with District Counsel regarding anticipated litigation – one case (Closed Session per Government Code Section 54956.9(c))

7:00 p.m. – 10:30 p.m.\*  
**REGULAR SESSION**  
**Brooktrails Community Center**  
**24850 Birch Street**

**A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

**B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

**REPORT ON CLOSED SESSION**

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

**D. MINUTES OF PREVIOUS MEETINGS**

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:  
February 26, 2008

**E. SPECIAL PRESENTATION**

None.

**F. PUBLIC HEARING**

*Eminent Domain hearings (Rubber Spillway Project):*

2. Public Hearing for consideration of resolutions of necessity (APN 098-214-02-01)  
Fred & Julia Shropshire (Parcel № 1)  
(potential hearing, escrow may close prior to hearing) (5 minutes)

3. Public Hearing for consideration of resolutions of necessity (APN 098-183-06-01)  
Sally Jeung (Parcel № 2) (5 minutes)
4. Public Hearing for consideration of resolutions of necessity (APN 098-183-08-05)  
John McCloy (Parcel № 4) (5 minutes)
5. Public Hearing for consideration of resolutions of necessity (APN 098-182-07-01)  
Wilfredo & Eloisa Delrosario (Parcel № 9) (5 minutes)

**G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

**H. CONSENT CALENDAR**

6. Review of Accounts Payable report and authorization to issue checks (5 minutes)

**I. ACTION AGENDA**

7. Consideration of Resolutions Declaring Necessity to Acquire Property (15 minutes)  
by Eminent Domain (Rubber Spillway Project)
8. Introduction to Sewer System Management Plan (SSMP) as required under  
State Water Board Order № 2006-003-DWZ (20 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance – February warrants**

**iv. Planning**

**v. Possible upcoming agenda items:**

- MAR: Cameron multiplex meter appeal  
FY 2008-09 budget handout  
CA Div. of Dams Lake Emily hillside monitoring program
- APR: Annual Budget Meeting (4/19)  
Annual Procedures begin (rates and fees, etc.)  
Goals & Objectives for FY '08-'09 wrapup  
Consideration of tree trimming on golf course – Ron Runberg, PGA  
Annual Fire Department report  
Annual Sewer Report
- MAY: Water Supply Projection  
Consideration of updating Xerox copy machine  
Multiplex meters appeal (Downing & Halsted)  
Consideration of Community Forum meeting on rationing

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the

Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**

March 25, 2008

April 8, 2008

April 19, 2008 (Saturday – Planning Meeting)

**UPCOMING HOLIDAYS**

March 21, 2008 – close at 2:00 p.m. (Good Friday)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

**Last Resolution Adopted: 2008 - 7**

**Last Ordinance Adopted: 134**

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

NOTE: Materials related to agenda matters which become available only after the agenda has been distributed will be available for public inspection immediately upon their receipt at the BTCSD Office, 24860 Birch Street, Willits, CA 95490. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.