

REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Brooktrails Community Center
24850 Birch Street
Tuesday, April 22, 2008**

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

**Brooktrails Community Center
24850 Birch Street**

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:
April 8, 2008

E. SPECIAL PRESENTATION

2. Award to Eddie, the Arson Dog (5 minutes)
3. Fire Chief Daryl Schoeppner – Annual Fire Report (45 minutes)

F. PUBLIC HEARINGS

4. Sewer Standby Ordinance, 2008 (5 minutes)
5. Water Availability Charge, 2008 (5 minutes)

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

6. Review of Accounts Payable report and authorization to issue checks (5 minutes)
7. Retroactive approval of checks involved in Rubber Spillway Project (5 minutes)

I. ACTION AGENDA

- 8. Consideration of Sewer Standby Charge Ordinance; schedule public hearing for protests to individual charges for June 24, 2008 (5 minutes)
- 9. Consideration of resolution setting Water Availability charge for for FY 2008-09; schedule public hearing for protests to individual charges for June 24, 2008 (5 minutes)
- 10. Receive and file Annual Fire Report (5 minutes)
- 11. Consideration of rates and fees for FY 2008-09; schedule two public hearings for June 10 and June 24, 2008; approve rates and fees mailer (10 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance

iv. Planning

v. Possible upcoming agenda items:

- MAY Consideration of tree trimming on golf course – Ron Runberg, PGA
- Cameron multiplex meter appeal
- Water Supply Projection (Estabrook)
- Consideration of updating Xerox copy machine
- Multiplex meters appeal (Downing & Halsted) (5/27)
- Consideration of Community Forum meeting on rationing
- Annual newsletter and notices of hearing mailed by 5/9
- Rates & Fees mailer mailed by 5/9
- Tax Appropriations Limit resolution (5/27)

- JUNE Fund Transfers resolution
- Budget public hearing
- Revised Employee Agreement reflecting COLA (6/24)
- Adopt Water Availability/Sewer Standby Report to County (6/24)

vi. Other

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

May 13, 2008

May 27, 2008

UPCOMING HOLIDAYS

May 26, 2008 (Memorial Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2008 – 16

Last Ordinance Adopted: 134

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

NOTE: Materials related to agenda matters which become available only after the agenda has been distributed will be available for public inspection immediately upon their receipt at the BTCSD Office, 24860 Birch Street, Willits, CA 95490. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.