

REVISED  
REGULAR MEETING AGENDA

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, April 8, 2008**

7:00 p.m. – 10:30 p.m.\*

**REGULAR SESSION**

**Brooktrails Community Center  
24850 Birch Street**

**A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

**B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

**REPORT ON CLOSED SESSION**

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

**D. MINUTES OF PREVIOUS MEETINGS**

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:  
March 25, 2008

**E. SPECIAL PRESENTATION**

None.

**F. PUBLIC HEARING**

*Eminent Domain hearings (Rubber Spillway Project):*

2. Public Hearing for consideration of resolution of necessity (APN 098-183-07-01)  
Bautista/Africa ( 5 minutes)
3. Public Hearing for consideration of resolution of necessity (APN 098-183-09-01)  
Millena ( 5 minutes)
4. Public Hearing for consideration of resolution of necessity (APN 098-183-10-01)  
Roseman ( 5 minutes)
5. Public Hearing for consideration of resolution of necessity (APN 098-182-05-01)  
NRLL ( 5 minutes)

**G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

**H. CONSENT CALENDAR**

- 6. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)

**I. ACTION AGENDA**

- 7. Consideration of Resolutions Declaring Necessity To Acquire Property (15 minutes) by Eminent Domain (Rubber Spillway Project) and setting future public hearing if directed by Counsel
- 8. Introduce draft ordinance establishing Sewer Standby charge for (10 minutes) FY2008-09 and schedule public hearing for April 22, 2008
- 9. Introduce draft resolution establishing Water Availability/Capability (10 minutes) charges for FY 2008-09 and schedule public hearing for April 22, 2008
- 10. Approval of final documents for Bond Counsel (Jones-Hall, Inc) (20 minutes) and adoption of resolution authorizing their execution in relation to debt structure for the Lake Emily Rubber Spillway project
- 6. Review and approval of annual newsletter (20 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance – March warrants**

**iv. Planning**

**v. Possible upcoming agenda items:**

- APR: FY 2008-09 budget handout
- Annual Budget Meeting (Saturday, 4/19)
- Consideration of tree trimming on golf course – Ron Runberg, PGA
- Annual Fire Department report (4/22)
- Public hearings, Sewer Standby and Water Availability charges (4/22)
- Adoption of Sewer Standby ordinance and Water Availability resolution (4/22) and schedule public hearings for protests for 6/24
- Cameron multiplex meter appeal (4/22)
- Review of Rates & Fees for FY 2008-09; set public hearing; approval of mailer (4/22)
- Set public hearing for budget (4/22)
- MAY Water Supply Projection (Estabrook)
- Consideration of updating Xerox copy machine
- Multiplex meters appeal (Downing & Halsted) (5/27)
- Consideration of Community Forum meeting on rationing
- Annual newsletter and notices of hearing mailed by 5/9

Rates & Fees mailer mailed by 5/9  
Tax Appropriations Limit resolution (5/27)  
JUNE Fund Transfers resolution  
Budget public hearing  
Revised Employee Agreement reflecting COLA (6/24)  
Adopt Water Availability/Sewer Standby Report to County (6/24)

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**

April 19, 2008 (Saturday – Planning Meeting)

April 22, 2008

**UPCOMING HOLIDAYS**

May 26, 2008 (Memorial Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

**Last Resolution Adopted: 2008 – 11**

**Last Ordinance Adopted: 134**

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

NOTE: Materials related to agenda matters which become available only after the agenda has been distributed will be available for public inspection immediately upon their receipt at the BTCSD Office, 24860 Birch Street, Willits, CA 95490. Office hours are 8:00 a.m. – 5:00 p.m. Monday-Friday.