

REGULAR MEETING AGENDA

BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Brooktrails Community Center

24850 Birch Street

Tuesday, May 8, 2007

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

Brooktrails Community Center

24850 Birch Street

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:

April 14, 2007

April 24, 2007

E. SPECIAL PRESENTATION

2. Richard Estabrook – 1st Water Supply Projection Report

F. PUBLIC HEARINGS

3. Proposed Water Shortage Ordinance No. 134

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

4. Review of Accounts Payable report and authorization to issue checks (5 minutes)
5. Retroactive approval, postage for 2007 newsletter (5 minutes)

I. ACTION AGENDA

6. Consideration of adoption of Water Shortage Ordinance No. 134 (15 minutes)

7. Consideration of requiring individual meters for multiple units (15 minutes)
8. Consideration of Madrone sewer lift station project (15 minutes)
9. Consideration of award of auditor contract for audits of FY 2006-07, 2007-08, 2008-09 (10 minutes)
10. Consideration of \$15,000 payment for Second Access Road feasibility study in conjunction with Mendocino County Dept. of Transportation/MCOG (10 minutes)
11. Consideration of lot donation – 23953 Acacia Court – Flores (10 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:
 - i. **Significant correspondence received since last meeting**
 - ii. **Personnel**
 - iii. **Finance – April warrants**
 - iv. **Planning**
 - v. **Possible upcoming agenda items:**

MAY	IFIM Survey Requirement – Rubber Spillway Project USDA loan process/NEPA public notice Fire hydrant protection
JUN	Annual procedures conclude Resolution declaring water emergency and ordering rationing (if appropriate) Draft ordinance requiring payment in full of water bill before reconnection Policy discussion regarding the removal of trees (Fire Chief vs. Dist. Architect)
 - vi. **Other**

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

May 22, 2007

June 12, 2007

UPCOMING HOLIDAYS

May 28, 2007 (Memorial Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2007-7

Last Ordinance Adopted: 133

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.