

REGULAR MEETING AGENDA

BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Brooktrails Community Center

24850 Birch Street

Tuesday, March 13, 2007

6:45 p.m. – 7:00 p.m.

CLOSED SESSION 1

District Office

24860 Birch Street

Meet & Confer with Labor Negotiator: Mike Chapman
(Closed Session, per Government Code Section 54957.6)

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

Brooktrails Community Center

24850 Birch Street

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

None.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:

February 13, 2007

Meeting of February 27, 2007 cancelled due to snow.

E. SPECIAL PRESENTATION

2. Ross Walker, City Manager, City of Willits (40 minutes)

F. PUBLIC HEARINGS

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

3. Review of Accounts Payable report and authorization to issue checks (5 minutes)
4. Retroactive approval of check run of February 28, 2007 (5 minutes)
5. Retroactive check approval - \$1,000.00 to CA Div. of Water Rights (5 minutes)

I. ACTION AGENDA

6. Annual sewer report – receive and file (20 minutes).
7. Introduction of Water Shortage Ordinance repealing Ord. 122 and replacing Ch. V of Utilities Ordinance; Set public hearing; Further discussion of components of rationing program (45 minutes)
8. Consideration of purchase of two tank liners and emergency tank (5 minutes)
9. Consideration of core drilling (by barge), Lake Emily (5 minutes)
10. Consideration of resolution honoring former Fire Chief Dysart (5 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – February warrants

iv. Planning

v. Possible upcoming agenda items:

- | | |
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| MAR | FY 2007-08 budget handout |
| | Obermeyer Gate representative (3/27) |
| | Draft ordinance, water rationing (3/27) |
| | IFIM Survey Requirement – Rubber Spillway Project |
| | LAFCO call for nominations |
| APR | Annual Budget Meeting (4/14) |
| | John Pinches, 3rd District Supervisor (4/10) |
| | Annual Budget, Rates & Fees, Standby charge procedures begin |
| | Adopt Goals & Objectives for FY 2007-08 (4/10) |
| May | Receive and file Annual Fire Report |

vi. Other

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

Saturday, March 17, 2007 – 9:00 a.m. – 12:00 noon (Annual Planning Meeting)

March 27, 2007

UPCOMING HOLIDAYS

April 6, 2007 (close at 2:00 p.m. – Good Friday)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2007-4

Last Ordinance Adopted: 132

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.