

## **REGULAR MEETING AGENDA**

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, January 23, 2007**

7:00 p.m. – 10:30 p.m.\*

### **REGULAR SESSION**

**Brooktrails Community Center  
24850 Birch Street**

#### **A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

#### **B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

#### **REPORT ON CLOSED SESSION**

None.

#### **C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

#### **D. MINUTES OF PREVIOUS MEETINGS**

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:

January 9, 2007

#### **E. SPECIAL PRESENTATION**

None.

#### **F. PUBLIC HEARINGS**

None.

#### **G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

#### **H. CONSENT CALENDAR**

2. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)

**I. ACTION AGENDA**

- 3. Terry Krieg, CPA – June 30, 2006 audit review (45 minutes)
- 4. Annual 2006 Water Processed/Sold Report (25 minutes)
- 5. Fire Safe Council – Grant application to BLM for Ridge Road (20 minutes)
- 6. Formal approval – Rubber Spillway Project ( 5 minutes)
- 7. Consideration of real estate appraiser — Rubber Spillway Project (10 minutes)
- 8. Consideration of resolution replacing Resolution 2006-30 (water supply projects) (10 minutes)
- 9. Annual Report of Employee Expense Reimbursement – 2006 ( 5 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance**

**iv. Planning**

**v. Possible upcoming agenda items:**

- FEB Purchase new tank liner (Tank № 22)  
Annual sewer report / Ross Walker, City of Willits  
John Pinches, 3rd District Supervisor  
Wagner & Bonsignore peer review
- MAR FY 2007-08 budget handout  
Annual Planning Meeting (3/17)  
Obermeyer Gate representative  
Annual Fire Department report
- APR Annual Budget Meeting (4/14)

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**

February 13, 2007

February 27, 2007

**UPCOMING HOLIDAYS**

February 12, 2007 (Lincoln's Birthday)

February 19, 2007 (Presidents' Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2007-2

Last Ordinance Adopted: 132

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*