

**REGULAR MEETING AGENDA**

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, February 27, 2007**

6:45 p.m. – 7:00 p.m.  
**CLOSED SESSION 1**

**District Office  
24860 Birch Street**

Meet & Confer with Labor Negotiator: Mike Chapman  
(Closed Session, per Government Code Section 54957.6)

7:00 p.m. – 10:30 p.m.\*

**REGULAR SESSION  
Brooktrails Community Center  
24850 Birch Street**

**A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

**B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

**REPORT ON CLOSED SESSION**

None.

**C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

**D. MINUTES OF PREVIOUS MEETINGS**

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:  
February 13, 2007

**E. SPECIAL PRESENTATION**

2. Fire Chief Daryl Schoeppner – Annual Fire Report (45 minutes)

**F. PUBLIC HEARINGS**

None.

**G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

**H. CONSENT CALENDAR**

- 3. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)
- 4. Retroactive check approval - \$1,000.00 to Div. of Water Rights ( 5 minutes)

**I. ACTION AGENDA**

- 5. Consideration to receive Annual Fire Report ( 5 minutes)
- 6. Consideration of resolution honoring former Fire Chief Dysart (10 minutes)
- 7. Consideration of annual sewer report (20 minutes)
- 8. Consideration of purchase of two tank liners and emergency tank (10 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance**

**iv. Planning**

**v. Possible upcoming agenda items:**

- MAR FY 2007-08 budget handout
- Ross Walker, City Manager of Willits (3/13)
- Annual Planning Meeting (3/17)
- Obermeyer Gate representative (3/27)
- Robert Eckman, PE (Obermeyer Inc.) (3/27)
- Draft ordinance, water rationing (3/27)
- IFIM Survey Requirement – Rubber Spillway Project
- APR Annual Budget Meeting (4/14)
- John Pinches, 3rd District Supervisor (4/10)
- Annual Budget, Rates & Fees, Standby charge procedures begin

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**  
March 13, 2007  
March 17, 2007 (Annual Planning Meeting)

March 27, 2007  
**UPCOMING HOLIDAYS**  
April 6, 2007 (close at 2:00 p.m. – Good Friday)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2007-4

Last Ordinance Adopted: 132

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*