

REGULAR MEETING AGENDA

BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Brooktrails Community Center

24850 Birch Street

Tuesday, April 10, 2007

6:30 p.m. – 7:00 p.m.

CLOSED SESSION

District Office

24860 Birch Street

Eminent Domain proceedings pursuant to Government Code Section 54956.9

Meet & Confer with Labor Negotiator: Mike Chapman
(Closed Session, per Government Code Section 54957.6)

7:00 p.m. – 10:30 p.m.*

REGULAR SESSION

Brooktrails Community Center

24850 Birch Street

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

REPORT ON CLOSED SESSION

None.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

D. MINUTES OF PREVIOUS MEETINGS

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:

March 17, 2007 (Planning Meeting)

March 27, 2007

E. SPECIAL PRESENTATION

2. John Pinches, Third District Supervisor – Second Access Road (30 minutes)

F. PUBLIC HEARINGS

None.

G. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

H. CONSENT CALENDAR

- 3. Review of Accounts Payable report and authorization to issue checks (5 minutes)

I. ACTION AGENDA

- 4. Consideration of Recreation Committee recommendations for Ohl Grove improvements (15 minutes)
- 5. Adoption of Goals & Objectives FY 2007-08 (10 minutes)
- 6. Review of 2007 Annual Newsletter/Approve Costs (20 minutes)
- 7. Introduce draft Ordinance Setting Sewer Standby Charge and schedule public hearing for April 24, 2007 (10 minutes)
- 8. Introduce draft Resolution Setting Water Availability Charge and schedule public hearing for April 24, 2007 (10 minutes)
- 9. Receive draft Budget for FY 2007-08 and schedule public hearing for June 12, 2006 (5 minutes)
- 10. Consideration of agreement with Sage Software for direct deposit of employee payroll checks (10 minutes)

J. ADDITIONS TO FUTURE AGENDAS

K. SPECIAL REPORTS

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

i. Significant correspondence received since last meeting

ii. Personnel

iii. Finance – March warrants

iv. Planning

v. Possible upcoming agenda items:

- APR Annual Budget Meeting (Sat., 4/14)
 - Water Shortage Ordinance
 - Public hearings, Sewer Standby and Water Availability charges (4/24)
 - Adoption of Sewer Standby charge ordinance and Water Availability charge resolution (4/24)
 - Draft ordinance requiring payment in full of water bill before reconnection
 - IFIM Survey Requirement – Rubber Spillway Project
 - Claim against District – Acevedo – car damage (4/24)
- MAY Receive and file Annual Fire Report
 - Annual Newsletter and notices of hearing mailed by 5/11
 - Rates & Fees mailer mailed by 5/11
- JUN Annual procedures conclude
 - Resolution declaring water emergency and ordering rationing (if appropriate)

vi. Other

L. PUBLIC COMMENTS

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to five minutes.

M. ADJOURNMENT

The Board will consider a motion to adjourn.

NOTE: UPCOMING MEETINGS

Saturday, April 14, 2007 (Annual Budget Meeting) – 8:30 – 10:30 a.m.
April 24, 2007

UPCOMING HOLIDAYS

May 28, 2007 (Memorial Day)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District’s Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2007-5

Last Ordinance Adopted: 132

*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.