

## **REGULAR MEETING AGENDA**

**BROOKTRAILS TOWNSHIP COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Brooktrails Community Center  
24850 Birch Street  
Tuesday, November 14, 2006**

7:00 p.m. – 10:30 p.m.\*

### **REGULAR SESSION**

**Brooktrails Community Center  
24850 Birch Street**

#### **A. PLEDGE OF ALLEGIANCE**

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance.

#### **B. ROLL CALL**

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

#### **REPORT ON CLOSED SESSION**

Report on multiple closed sessions regarding personnel issue.

#### **C. ADDITIONS/ADJUSTMENTS TO THE AGENDA**

The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.

#### **D. MINUTES OF PREVIOUS MEETINGS**

1. The Board will approve, or amend and approve, the minutes of previous meetings, including:

October 24, 2006

#### **E. SPECIAL PRESENTATION**

None.

#### **F. PUBLIC HEARINGS**

None.

#### **G. PUBLIC COMMENTS**

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

#### **H. CONSENT CALENDAR**

2. Review of Accounts Payable report and authorization to issue checks ( 5 minutes)
3. Retroactive approval of 10/26 telephone system down payment check ( 5 minutes)
4. By motion, authorize a second check run on November 29, to be approved at the December 12 meeting ( 5 minutes)

**I. ACTION AGENDA**

5. Review annual audit (P/E/ 6/30/06) – Terry Krieg, CPA (30 minutes)
6. Review requested rate increase by Solid Waste of Willits (garbage franchise) and schedule public hearing (15 minutes)
7. Consideration of acceptance of electric panel donation by Great Oaks Ranch LLC (10 minutes)
8. Consideration of purchase of "over the side/low angle" rescue kit for Fire Department (10 minutes)
9. Consideration of acceptance of Hermoso/Manalo lot donation (10 minutes)
10. Board vote for Special District Representative to LAFCO (10 minutes)
11. Consideration of grant of greenbelt easement to Estate of Charles Groff (10 minutes)
12. Consideration of portable pump purchase – Water Department (10 minutes)

**J. ADDITIONS TO FUTURE AGENDAS**

**K. SPECIAL REPORTS**

- (a) Reports from Directors
- (b) Report from District Counsel
- (c) The General Manager will report on significant activities within the District, including but not limited to the following:

**i. Significant correspondence received since last meeting**

**ii. Personnel**

**iii. Finance – October warrants**

**iv. Planning**

**v. Possible upcoming agenda items:**

- |     |  |
|-----|--|
| DEC | Prop. 218 presentation – Coastland Engineering<br>Finalize Rubber Spillway CEQA Process<br>Discussion to amend 3 <sup>rd</sup> dam 1982 permit<br>Receive results of Lake Emily sedimentation survey- SHN<br>Receive hydrology analysis/peer review – Wagner & Bonsignore<br>Board reorganization and election of officers<br>Board appointments – committee delegates |
| JAN | New tank liner<br>Rubber spillway bridge loan<br>Public hearing, proposed garbage rates  |

**vi. Other**

**L. PUBLIC COMMENTS**

Audience members will be afforded a second opportunity to speak regarding matters not on the Agenda; the Board cannot act on items brought up at this time; speakers may be limited to

five minutes.

**M. ADJOURNMENT**

The Board will consider a motion to adjourn.

**NOTE: UPCOMING MEETINGS**  
December 12, 2006 (only December meeting)

**UPCOMING HOLIDAYS**  
November 23-24, 2006 (Thanksgiving)

NOTE: RIGHT OF APPEAL. Persons who are dissatisfied with decisions of the Board of Directors may have the right to review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

Last Resolution Adopted: 2006-28

Last Ordinance Adopted: 132

\*Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

*NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Lily Phoenix at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*